



**Regular Meeting Agenda**

**January 12, 2026**

**3:00-4:30pm**

In Person at Health & Human Services Conference Room

75 Diamond Valley Rd. Markleeville, CA 96120

**Commissioners:** JT Chevallier, *Chair*; Jackie Springer, *Vice Chair*; Terry Woodrow, Jamie Phillips, Dr. Richard Johnson

<b>Item 1</b>	<b>Call to Order</b> <b>Welcome &amp; Introductions</b>
<b>2</b> (Page #s)  Pg 1  Pg 2-5	<b>Consent Agenda (Action)</b> These matters that are routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately. <b>2.1</b> Approve, January 12, 2026, Regular Meeting Agenda <b>2.2</b> Approve, November 17, 2025, Regular Meeting Minutes
<b>3</b>	<b>Public Comment</b> The Law allows the public to address the First Five Alpine County Commission on any matter, within the subject matter jurisdiction of the Commission, whether or not it is on the agenda, but the laws prohibit discussion or action by the Commission on non-agenda items, except to ask clarifying questions or make clarifying comments. Comments are generally limited to three minutes per speaker; however individual speaker time and overall public comment time may be modified by the Chair.
<b>4</b> Pg 6-7	<b>Financials</b> <b>4.1</b> Income and Expense Summary; FY 2025-26 July 1- Dec 29, 2026, Budget Tool Report
<b>5</b> Pg 8-11	<b>Report from Executive Director</b> <b>5.1</b> Meetings, Projects, Outreach/Direct Service, Mobile Family Resource Center, First 5 California, Association and Managed Care Plan MOU
<b>6</b>  Pg 12-17  Pg 18-21	<b>Current Business:</b> <b>6.1</b> Elect Chair and Vice Chair of the First Five Alpine County Commission for 2026 <b>(Action)</b>  <b>6.2</b> Approve and authorize Chair to sign an agreement with database system identified by the Commission for a not to exceed amount of \$7,000. 00 in FY 2025-26 to streamline, track and report on Mobile Family Resource Center Services beginning February 2026. <b>(Action)</b>  <b>6.3</b> Choose Mobile Family Resource Center Logo from two options and provide input for tent artwork <b>(Action)</b>
<b>7</b>	<b>Public Hearings: NONE</b>
<b>8</b>	<b>Commissioner Announcements</b>
<b>9</b>	<b>Adjournment</b> The Commission will adjourn to the next regular meeting March 16, 2026, at 3:00pm.



**First Five Alpine County Commission  
 Regular Meeting Minutes- DRAFT  
 November 17, 2025  
 3:00-4:30pm**

In Person at Health & Human Services Conference Room  
 75 Diamond Valley Rd. Markleeville, CA 96120

IN ACCORDANCE WITH THE PROCEDURES SET FORTH IN GOVERNMENT CODE §54953(B).

ADDITIONAL TELECONFERENCE LOCATION:

Bear Valley Library at 367 Creekside Dr. Bear Valley, Ca 95223

Virtual Access available Microsoft Teams Meeting ID: 234 664 818 513, Passcode: 3bFjn3

**Commissioners:** JT Chevallier, *Chair*; Jackie Springer, *Vice Chair*; Terry Woodrow, Jamie Phillips, Dr. Richard Johnson

<p><b>Item 1</b></p>	<p><b><u>Call to Order:</u></b> 3:21pm</p> <p><b><u>Welcome and Introductions</u></b></p> <ul style="list-style-type: none"> <li>• J.T. Chevallier</li> <li>• Jackie Springer</li> <li>• Terry Woodrow (Bear Valley library via Teams)</li> <li>• Dr. Richard Johnson</li> <li>• Jamie Phillips</li> </ul> <p><b><u>Others present:</u></b></p> <ul style="list-style-type: none"> <li>- Amy Broadhurst- Executive Director</li> <li>- Matt McSorley- Alpine County Director of Budget &amp; Procurement</li> </ul>
<p><b>2</b></p>	<p><b>Consent Agenda (<i>Action</i>)</b>                  These matters that are routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.</p> <p><b>2.1</b> Approve, November 17, 2025, Regular Meeting Agenda  <b>2.2</b> Approve October 20, 2025, Regular Meeting Minutes</p> <p><b>Motion:</b> Commissioner Woodrow /2<sup>nd</sup> Vice Chair Springer to approve Consent Agenda.</p> <p><b>Roll Call vote</b>                  Vice Chair Springer: aye                  Commissioner Johnson: aye                  Commissioner Woodrow: aye                  Commissioner Phillips: aye                  Chair Chevallier: aye</p> <p><b>MOTION CARRIED</b></p>
<p><b>3</b></p>	<p><b>Public Comment: NONE</b></p> <p>The Law allows the public to address the First Five Alpine County Commission on any matter, within the subject matter jurisdiction of the Commission, whether or not it is on the agenda, but the laws prohibit discussion or action by the Commission on non-agenda items, except to ask clarifying questions or make clarifying comments. Comments are generally limited to three minutes per speaker; however individual speaker time and overall public comment time may be modified by the Chair.</p>

4

**Financials**

**4.1** Income and Expense Summary; FY 2025-26 July 1- November 3, 2025, Budget Tool Report

*Executive Director thanked Matt McSorley for automatic bi-weekly GL for 780 accounts from Tyler that is used to input revenue/expenses postings in the budget tool to create the financial report for Commission.*

**4.2** Approve updated First 5 Alpine FY 2025-26 Budget, specific changes to interest revenue and cost of benefits for Executive Director per Alpine County Director of Budget and Procurement, decreasing fund balance draw for FY 2025-26 from \$86,994 to \$48,750. **(Action)**

*Budget updates specific to staff benefits that are provided by Alpine County as employer of Executive Director. Matt Mc Sorley explained the updates with PEPRAs and Classic PERS members, specifically to changing methodology of the methodology spreading out costs associated with Classic members across all departments.*

**Motion:** Vice Chair Springer/ 2<sup>nd</sup> Commissioner Johnson to approve updated First 5 Alpine FY 2025-26 Budget, decreasing draw on fund balance from FY 2025-26 from \$86,994 to \$48,750.

**Roll Call vote**

Vice Chair Springer: aye  
 Commissioner Johnson: aye  
 Commissioner Woodrow: aye  
 Commissioner Phillips: aye  
 Chair Chevallier: aye

**MOTION CARRIED**

**5 Report from Executive Director****5.1 Meetings, Outreach, Mobile Family Resource Center and Managed Care Plan MOU updates.**

*Executive Director highlighted:*

- *Pictures in the PowerPoint: Halloween Outreach events throughout county at Early Learning Center, Hung A Le Ti, Markleeville and road (hwy 4) closed the day of Bear Valley Trunk R Treat event, in preparation for storm, so did not make it there. ED led outreach activities and distributed books.*
- *Monthly Saturday Storytime activities with reading, and activities promoting fine and gross motor skills at Markleeville Library, beginning in January will head to Bear Valley Library on the 2<sup>nd</sup> Wednesday.*
- *First 5 California provided notice that New Baby Kit orders are being filled as there has been a back up for six months.*
- *Raising A Reader book order arrived and organizing bags for take home in TK/Kinder class and from MFRC beginning in January.*

**5.2 Review Mobile Family Resource Center (MFRC) Evaluation Framework**

*Executive Director highlighted this document as direct alignment with the approved strategic plan 2025-2030 and the Mobile Family Resource Center Theory of Change and Logic Model. During quarters 1 and 2 of FY 2025-26 we have been developing the plan for the Mobile Family Resource Center implementation scheduled for quarter 3 (January) and ongoing. At implementation for the rest of FY 2025-26 we will be collecting/tracking “how much did we do?” Specifically, what was our effort? The evaluation framework is formative, striving to be adaptable and community focused. Chair Chevallier offered his assistance as the Public Information Officer, PIO to provide press release for the roll out of the MFRC. ED has contacted a local graphic designer for creative branding of the MFRC which will be brought to Commission in January.*

*Positive comments shared by Commissioners on this framework as reflective of where we are headed with MFRC and the importance of measuring the “effect” which is top of mind for leaders in Alpine County.*

*In discussion, it was noted that there is a gap in our County to track all in our potential service population with needs in a more formal way. There is no hospital in the County so babies may be born in El Dorado County or over state lines in Nevada, currently no process to communicate to Alpine County Public Health of this new birthing person and baby for follow up care.*

<p><b>6</b></p>	<p><b>Current Business:</b> (Note: Due to flow of conversation at the meeting, item 6.2 was taken before item 6.1, based on conversation of MFRC item 5.2. Agenda item 6.1 taken after item 6.2).</p> <p><b>6.1 Approve First Five Alpine County Commission Regular 2026 Meeting Schedule (Action)</b></p> <p><b>Motion:</b> Vice Chair Springer/ 2<sup>nd</sup> Commissioner Phillips to approve First Five Alpine County Commission Regular 2026 Meeting Schedule updating January 2026 meeting to be Monday January 12, 2026.</p> <p><b>Roll Call vote</b>  Vice Chair Springer: aye  Commissioner Johnson: aye  Commissioner Phillips: aye  Commissioner Woodrow: aye  Chair Chevallier: aye</p> <p><b>MOTION CARRIED</b></p> <p><b>6.2 Approve and authorize Chair to sign contract for database system to track First 5 Alpine’s Mobile Family Resource Center services beginning in January 2026. (Action)</b></p> <p><i>Rich discussion comparing three database companies, ED has been on multiple calls with each of the three companies: Bonterra, Persimmony and Salesforce. Commission agreed that excel is not ideal sustainable system for MFRC tracking services and that the investment in a database system is a priority, more information has been requested before a decision can be made. Commission directed Executive Director to connect with HHS Deputy Director for further discussion on possible collaboration.  No Action was taken choosing a database system, asked to bring back with more information at next regularly scheduled meeting.</i></p>
<p><b>7</b></p>	<p><b>Public Hearings: NONE</b></p>
<p><b>8</b></p>	<p><b>Commissioner Announcements</b></p> <p><u>Chair Chevallier:</u> Attended the special town hall meeting in Board of Supervisors chambers on Friday November 7, 2025- hosting Assemblywoman Hadwick, aligning efforts with First 5 Association initiative on Choose Children campaign.</p> <p><u>Vice Chair Springer:</u> ACBHS hosting a Gratitude Spotlight Dinner on 11/20/25 at Hunga A Lel Ti 5:00-7:30pm at Washoe Housing Authority Building</p> <p><u>Commissioner Woodrow:</u> Snowing in Bear Valley</p> <p><u>Commissioner Phillips:</u> Soup &amp; Salad Potluck Supper at Bear Valley School 11/24/25 5-6:30pm, parents invited to attend and help set school goals. Interim Superintendent will be there to answer any questions.</p>
<p><b>9</b></p>	<p><b>Adjournment</b></p> <p>The Commission will adjourn to the next regular meeting January 12, 2026, at 3:00pm.</p>

## Income and Expense Summary Budget Tool Report FY 2025-26: July 1- December 29, 2025

Created: 1/7/2026

SALARIES & EMPLOYEE BENEFITS						REVENUE STREAM		
TITLE	LINE ITEM	ADMIN	PROGRAM	EVALUATION	TOTAL SPENT	SPCFA	OTHER	2025-26 Budget
<b>Director</b>		25%	50%	25%	<b>\$81,489.91</b>	<b>\$144,076.69</b>	<b>\$22,291.31</b>	<b>\$166,368.00</b>
780-780-501170	Salary	\$10,385.27	20,770.53	\$10,385.27	\$41,541.06	\$88,398.00	\$0.00	\$88,398.00
780-780-501400	Longevity Pay	\$1,038.53	2,077.06	\$1,038.53	\$4,154.11	\$8,900.00	\$0.00	\$8,900.00
780-780-502100	PERS-Retirement	\$4,988.02	9,976.04	\$4,988.02	\$19,952.07	\$4,565.69	\$22,291.31	\$26,857.00
780-780-502800	OPEB-Retiree	\$499.75	999.50	\$499.75	\$1,999.00	\$7,999.00	\$0.00	\$7,999.00
780-780-503100	Medical Insurance	\$3,315.46	6,630.92	\$3,315.46	\$13,261.83	\$32,803.00	\$0.00	\$32,803.00
780-780-505000	FICA - Medicare	\$145.46	290.92	\$145.46	\$581.84	\$1,411.00	\$0.00	\$1,411.00
<b>Misc Employment Costs</b>		<b>100%</b>	<b>0%</b>	<b>0%</b>	<b>\$0.00</b>	<b>\$1,170.00</b>	<b>\$0.00</b>	<b>\$1,170.00</b>
780-780-504100	Workers Comp Insurance					\$1,170.00	\$0.00	\$1,170.00
	<b>Total</b>	<b>\$20,372.48</b>	<b>\$40,744.96</b>	<b>\$20,372.48</b>	<b>\$81,489.91</b>	<b>\$145,246.69</b>	<b>\$22,291.31</b>	<b>\$167,538.00</b>

SERVICES & SUPPLIES						REVENUE STREAM		
TITLE	LINE ITEM	ADMIN	PROGRAM	EVALUATION	TOTAL SPENT	SPCFA	OTHER	2025-26 Budget
<b>Office Materials &amp; Supplies</b>		<b>\$246.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$246.01</b>	<b>\$0.00</b>	<b>\$1,600.00</b>	<b>\$1,600.00</b>
780-780-522600	Office Supplies	\$235.57	\$0.00	\$0.00	\$235.57	\$0.00	\$1,550.00	\$1,550.00
780-780-522650	Postage	\$10.44	\$0.00	\$0.00	\$10.44	\$0.00	\$50.00	\$50.00
<b>Program Materials &amp; Supplies</b>		<b>\$0.00</b>	<b>\$4,407.83</b>	<b>\$0.00</b>	<b>\$4,407.83</b>	<b>\$20,000.00</b>	<b>\$0.00</b>	<b>\$20,000.00</b>
780-780-528330	ASR Kindergarten Observation Form KOF	\$0.00	\$300.00	\$0.00	\$300.00			
780-780-528330	Kindermusik License renewal- annual	\$0.00	\$174.00	\$0.00	\$174.00			
780-780-528330	Misc Program Supplies- MFRC	\$0.00	\$3,933.83	\$0.00	\$3,933.83	\$20,000.00	\$0.00	\$20,000.00
<b>Memberships</b>		<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>	<b>\$3,000.00</b>	<b>\$0.00</b>	<b>\$3,000.00</b>
780-780-520400	Dues & Memberships	\$3,000.00	\$0.00	\$0.00	\$3,000.00	\$3,000.00	\$0.00	\$3,000.00
<b>Insurance</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$690.00</b>	<b>\$690.00</b>
780-780-515100	Liability Insurance					\$0.00	\$690.00	\$690.00
<b>Building Costs</b>		<b>\$1,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,800.00</b>	<b>\$0.00</b>	<b>\$3,600.00</b>	<b>\$3,600.00</b>
780-780-526100	Rent/Lease for Building	\$1,800.00	\$0.00	\$0.00	\$1,800.00	\$0.00	\$3,600.00	\$3,600.00
<b>Professional Services</b>		<b>\$8,539.87</b>	<b>\$0.00</b>	<b>\$18,951.25</b>	<b>\$27,491.12</b>	<b>\$39,315.00</b>	<b>\$0.00</b>	<b>\$39,315.00</b>
780-780-523070	Accounting/Audit Services	\$8,225.00	\$0.00	\$0.00	\$8,225.00	\$8,225.00	\$0.00	\$8,225.00
780-780-523210	Legal/ County Counsel					\$2,000.00	\$0.00	\$2,000.00
780-780-523410	Evaluation Consultant	\$0.00	\$0.00	\$18,951.25	\$18,951.25	\$28,000.00	\$0.00	\$28,000.00
780-780-523410	website design	\$314.87	\$0.00	\$0.00	\$314.87	\$1,090.00	\$0.00	\$1,090.00
<b>Communications</b>		<b>\$75.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75.63</b>	<b>\$0.00</b>	<b>\$720.00</b>	<b>\$720.00</b>
780-780-512700	Cell Phone	\$75.63	\$0.00	\$0.00	\$75.63	\$0.00	\$720.00	\$720.00
<b>Training and Conferences</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$800.00</b>
780-780-528200	Conference Registration and Travel Costs					\$0.00	\$800.00	\$800.00
<b>Travel Expenses</b>		<b>\$327.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$327.60</b>	<b>\$0.00</b>	<b>\$1,200.00</b>	<b>\$1,200.00</b>
780-780-529100	Mileage when vehicle used (0.67/mile x 433 miles per month x 12 months)	\$327.60	\$0.00	\$0.00	\$327.60	\$0.00	\$1,200.00	\$1,200.00
<b>CAP Charges</b>					<b>\$0.00</b>	<b>\$0.00</b>	<b>\$30,000.00</b>	<b>\$30,000.00</b>
780-780-553100	Indirect/Admin Support Costs					\$0.00	\$30,000.00	\$30,000.00
	<b>Total</b>	<b>\$13,989.11</b>	<b>\$4,407.83</b>	<b>\$18,951.25</b>	<b>\$37,348.19</b>	<b>\$62,315.00</b>	<b>\$38,610.00</b>	<b>\$100,925.00</b>

OTHER CHARGES		TOTAL SPENT	SPCFA	OTHER	2025-26 Budget
<b>Improved Child Development</b>		<b>\$19,876.29</b>	<b>\$64,500.00</b>	<b>\$0.00</b>	<b>\$64,500.00</b>
780-780-523170	Alpine Early Learning Center	\$19,643.87	\$64,000.00	\$0.00	\$64,000.00
780-780-523170	Imagination Library	\$232.42	\$500.00	\$0.00	\$500.00
<b>Improved Child Health</b>					
780-780-523170	Insert				
<b>Total</b>		<b>\$19,876.29</b>	<b>\$64,500.00</b>	<b>\$0.00</b>	<b>\$64,500.00</b>

Budget Category	Budget	Actual	Difference	%
Total Salaries & Benefits	\$167,538.00	\$81,489.91	\$86,048.09	48.63%
Total Services & Supplies	\$100,925.00	\$37,348.19	\$63,576.81	37.00%
Total Other Charges	\$64,500.00	\$19,876.29	\$44,623.71	30.81%
<b>TOTAL EXPENDITURES</b>	<b>\$332,963.00</b>	<b>\$138,714.39</b>	<b>\$194,248.61</b>	<b>41.66%</b>

Revenue	Budget	Actual	Difference	%
SPCFA Expected Revenue	\$271,579.00	\$75,560.65	(\$196,018.35)	27.82%
Other Expected Revenue	\$61,384.00	\$3,959.77	(\$57,424.23)	6.45%
<b>TOTAL REVENUE</b>	<b>\$332,963.00</b>	<b>\$79,520.42</b>	<b>(\$253,442.58)</b>	<b>23.88%</b>

Expense Stream	Budget	Actual	Difference	%
ADMINISTRATION	\$95,687.25	\$34,361.59	\$61,325.66	35.91%
PROGRAM SUPPORT	\$169,230.50	\$65,029.08	\$104,201.43	38.42%
EVALUATION	\$68,045.25	\$39,323.73	\$28,721.52	57.79%
<b>TOTAL EXPENDITURES</b>	<b>\$332,963.00</b>	<b>\$138,714.39</b>	<b>\$194,248.61</b>	<b>41.66%</b>



**To:** First Five Alpine County Commissioners

**From:** Amy Broadhurst, Executive Director

**Date:** January 12, 2026

**Re:** 1) Meetings, 2) Projects, 3) Outreach/Direct Service, 4) Mobile Family Resource Center, 5) First 5 Association 6) First 5 California 7) Managed Care plan MOU

### 1) Meetings

- a. REDI- monthly 1<sup>st</sup> and 3<sup>rd</sup> Thursdays via zoom
- b. First 5 County Executive Director monthly meetings coordinated by First 5 Association- 21 small Counties on 2<sup>nd</sup> Wednesday and all F5 Executive Directors on the 2<sup>nd</sup> Thursday.
- c. Northeast Regional Meeting, monthly on 4<sup>th</sup> Monday- 11/24/25, no meeting in Dec, next 1/24/26
- d. Region 6 Hub Meeting with Inyo & Mono Counties- 11/18/25, next 1/20/26
- e. BEELS (Building Equitable Early Care Systems) led by WestEd Region 6 Meeting- next TBD
- f. Alpine County Health & Wellness Coalition- 12/17/25
- g. Lake Tahoe Collaborative- Anthem/Zocalo Community Health Worker connected ED with this group who meets monthly on the 2<sup>nd</sup> Monday 1-2:30pm, first one 1/12/26 (South Lake Library & Zoom)
- h. First 5 Leadership Institute (led by First 5 Association) First 5 Alpine Executive Director appointed to the First 5 Leadership Institute Advisory Council, Fall 2025. Attended State of the Association 12/18/25 zoom (had computer/internet issues, so missed last half).

### 2) Projects/Conference/Trainings

- a. The First 5 Alpine **Office** moved to AELC campus on 11/26/25. Grateful for continuous support from the District/Office of Education for space and they provided 4 DVES Maintenance staff to assist with the move, they were incredible!
- b. **Database** Discussion following November Commission Meeting with HHS Deputy Director- 11/25/25, then follow up 12/16/25 in person and email 1/6/26.
- c. **Website** – first5alpine.org edits (include MFRC) launched 12/18/25- *Commissioners, please check out and provide feedback to ED by end of January 2, 2026.*
- d. **Alpine Threads** Winter Article “Low-Sugar Solutions: Making Delicious Treats Your Kids Will Love” (hard copies available at meeting)
- e. **BUILD Conference 2025 The Heart of the Matter:** Building Community and Strong Systems for Young Children and Families 12/2/25-12/4/25 in Los Angeles. Alpine County Local Childcare Planning Council funded \$2,200.00 for ED to attend.
- f. **Brown Act Training-** hosted virtually by CALBHC, highlighted upcoming changes- 12/10/25

### 3) Outreach/Direct Service

- a. Participated as a judge for Arts & Culture Alpine County Poster Contest with Diamond Valley Elementary School students on 11/12/25 and attended the announcement assembly 11/19/26
- b. Literacy Program at DVES’ Expanded Learning (after school) Program on 11/19/25. Read the book We Are Grateful and led children in creative gratitude activity. 90% of enrolled T/K kinder DVES attend and each of them was given a book to take home.

- c. Attended the Friendship Feast at the Alpine Early Learning Center 11/20/25, brought some of the new manipulatives- specifically for infants that we purchased for MFRC for all to try out.
- d. Produce on Wheels (Northern NV Food Bank POW) Hung A Lel Ti- 12/9/25 connected with POW Coordinator on-site for collaboration with MFRC in January. Delivered 4 produce boxes to HLT families along with flyers to promote upcoming Saturday Storytime at the Markleeville Library.
- e. Markleeville Library Saturday Storytime 11am- Monthly Executive Director is hosting story time, literacy activities & distributing books to attending families. 12/13/25 "Dinosaurs & Trees" read 3 books including We All Play by Julia Flett, copy given out to each family. Activities included fossil dig sensory bin, matching dinosaur cards, mirror balls for infants, creating holiday evergreen cards and stomp rockets outside- it was warm weather (attended by 19 children and 10 caregivers). Earlier in the week delivered flyer to promote event to 4 residences at Hung A Lel ti, flyer also went home with DVES T/K kinder children and posted at AELC. Next one 1/10/26- MFRC kick-off event.
- f. Quarterly Report at Board of Supervisors Meeting- 12/16/25
- g. Attended Jingle & Mingle at the Alpine Early Learning Center 12/18/25, distributed Kindermusik Books/CDs wrapped with a bow for all children. Dropped extras the following day under Christmas tree at the Markleeville Library for families who attended upcoming Saturday Storytime.

#### 4) Mobile Family Resource Center Update

- a. MFRC Logo creation began 11/12/26 with local graphic designer more details agenda item 6.3
- b. Meetings with SEI Evaluation Consultant to create a google doc/sheet for data collection in January, since database system not yet approved/created. 12/12/25, 1/7/26
- c. Connected with South Lake Tahoe Family Resource Center Director 12/9/26- ED going for visit/in- person meet in January 2026
- d. Super excited to implement as planned January 2026
  - i. Utilizing HHS vehicle Jan 12-14, 2026, for HLT and BV
  - ii. Schedule beginning January 2026  
(Schedule subject to change on short notice due to staffing and/or severe weather conditions).
    - Hung A Lel Ti Gym 9:30am-12:00pm on the second Tuesday of the month,
    - Bear Valley Library 12:00pm-2:30pm on the second Wednesday of the month,
    - Markleeville Library 10:30am-1:00pm on the third Saturday of the month- since library closed on third Saturday in January for MLK holiday it will occur on second Saturday 1/10/26 for this month)
- e. Implementation of Raising A Reader- Red Book Bags, working on details to distribute bags to DVES TK/Kinder students, bags will be brought to Bear Valley on 1/14/26 as part of MFRC.

#### 5) First 5 Association

- a. 2026 Policy Priorities: 1) Thriving First 5 Commissions and Systems of Care, 2) Comprehensive Care and Development, 3) Economically Secure Families, 4) Early Care and Education. In reviewing document attached- **Which of these priorities does the First 5 Alpine Commission feel is our focus locally? To advance the work that is happening statewide.**
- b. Leadership Institute - (REDI, Advocacy, Governance and Field in Focus)  
<https://dev.first5association.org/f5li/>

#### 6) First 5 California

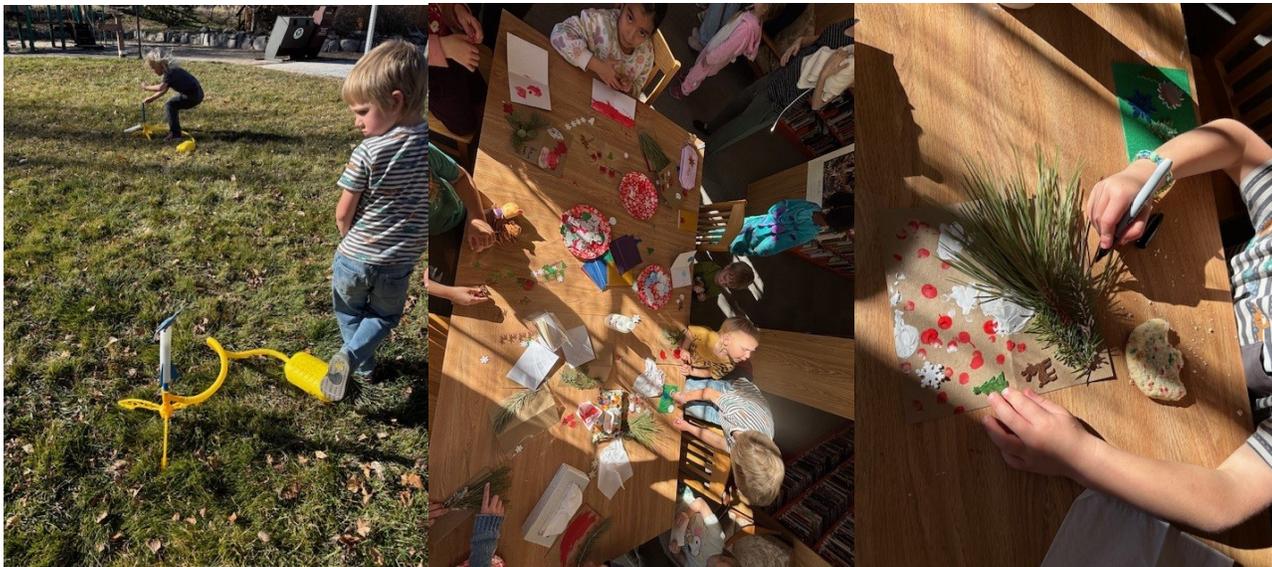
- a. Monthly newsletter **Driving Change Together with Jackie Thu-Huong Wong** -  
<https://first5california.us12.list->

[manage.com/subscribe?u=9cc085e528c2b44ef52d39aeb&id=c8a458b754](https://manage.com/subscribe?u=9cc085e528c2b44ef52d39aeb&id=c8a458b754)

- b. Five Kits for New Parents were received in December from First 5 CA, two distributed 12/13/25 at Saturday Storytime, one to be delivered in HLT on 1/13/26, two in Bear Valley 1/14/26. First 5 Alpine distributes these kits with additional items to all expectant parents.

7) **Medical Managed Care Plan MOU** – Executive Director received “looks fine” response regarding red-lined document from our Legal Counsel on 12/19/25, sent to MCP representatives’ same day. As of 1/6/26 Anthem completed their legal review and MVHP is still reviewing the MOU. Once all are done with the legal review, the MCPs will prepare the MOU for DHCS approval for the LHD redline.

**Pictures taken at December 2025 Saturday Storytime at Markleeville Library & Produce on Wheels at Hung A LeI Ti**





# 2026 POLICY PRIORITIES

First 5 Association works to advance state and federal public policies and funding that support California's young children and families. Our policy work is informed by local communities and local First 5 Commissions and is grounded in a whole child / whole family lens. We do this while centering the fact that low-income communities, communities of color, and historically marginalized Californians face disproportionate impacts due to systemic racism, wealth inequality, and environmental hazards.

**Our goal is to have public policies and investments in place that center equity, prevention, systems building, and coordination to build comprehensive and integrated early childhood systems of care.**

## Policy Priorities



### THRIVING FIRST 5 COMMISSIONS AND SYSTEM OF CARE

- Ensure First 5s are identified and prioritized as fund administrators, innovators, intermediaries, and systems partners in securing and safeguarding dedicated funding for early childhood systems.
- Protect and leverage health, family, and child development investments with a shared goal of removing barriers to accessing systems of care.
- Secure stabilization and ongoing funding sources for First 5 Commissions, prioritizing counties that need financial support most, to ensure continued positive child outcomes.



### COMPREHENSIVE CARE AND DEVELOPMENT

- Preserve access to essential health and social services for young children and their families.
- Improve prevention, care coordination, screenings, navigation, and re-certification supports for Medi-Cal and other systems of care.
- Increase access to and timeliness of early intervention and infant and early childhood mental health (IECMH) services, including assessments and validated developmental screening tools.
- Improve maternal and infant health outcomes in communities of color impacted by disparate outcomes\* by dismantling racist practices and developing culturally safe systems in partnership with health providers and systems of care.



### ECONOMICALLY SECURE FAMILIES

- Advocate for culturally responsive, trauma-informed, healing-centered family support services that recognize and build parents' strength, wisdom, and capacity to support their children's optimal development.
- Increase economic supports that empower families to meet the basic needs of children.
- Increase access to affordable, safe, and nurturing early care and education.



### EARLY CARE AND EDUCATION

- Prioritize and scale early care and education mixed-delivery opportunities, with a focus on infant and toddler care.
- Support quality training and professional growth pathways for early educators and childcare providers, with a focus on infant and toddler care.
- Promote recruitment and retention of the early educator and childcare workforce by uniting with statewide partners to advocate for increased benefits and true cost-of-care wages.

\*Black, Native Hawaiian and Pacific Islander, American Indian and Alaska Native, Indigenous, and multiracial



First Five Alpine County Commission

**MEMO**

**TO:** First Five Alpine County Commissioners

**FROM:** Amy Broadhurst, First 5 Alpine Executive Director

**DATE:** January 12, 2026

**RECOMMENDATION:** To invest in a database system that will capture Mobile Family Resource Center client and service data.

**BACKGROUND:** This investment has been included in conversations and documents that directly support the service delivery model identified as a Mobile Family Resource Center in First 5 Alpine's Strategic Plan 2025-2030. Commissioners agreed at the November 2025 meeting excel was not a reliable tool to track and provide relational data reports.

November 17, 2025, Commission meeting agenda included an item (6.2) that provided details comparing three companies: 1). Bonterra/Apricot 2). Persimmony and 3). Salesforce.

Following that November meeting, additional meetings occurred that included Health & Human Services Deputy Director, to explore interest and options of a combined shared system. Based on comparison of three companies' capabilities and costs, further information was collected and is provided below from Salesforce.

**DISCUSSION:** Details collected since November 2025 Commission Meeting:

1. Salesforce is 100% scalable
2. We can add additional users on at any time (although if they require additional functionality and/or configuration we might have to pay for a higher license type and additional implementation support- ex BHS or Public Health)
3. Setup may begin 4 days following a signed agreement.
4. First 5 Alpine will get a basic setup package that includes account setup, contact and account configuration, opportunity/activity customization, and salesforce training.
5. The "Set up Partner" identified by Salesforce for us is Justin Davis from Cloud Creations – Executive Director meeting with Justin on Thursday January 8, 2026, at 1:30pm.
6. Rate for use of system- \$200/month for basic platform capable for tracking MFRC services - Salesforce licenses have to be paid for annually- they are priced out per month but we would pay for the 12 months upfront unless (as an

option) we may want to do a shorter term for the first year, in order to align with our fiscal year July-June.

7. Exit Out Option- we may choose not to renew at the next renewal cycle which would be on the same date every year, 12 months apart.

8. First 5 Alpine has \$7,000 SPCFA funds allocated this current year for investment in database system- at this point in the fiscal year it would be hard to re-allocate that \$7,000. As a budget change request would be due at the end of this month. (Note the Local Childcare Planning Council may have funds to support a database system).

**FISCAL IMPACT:** FY 2025-26 Estimate: 1) System set up with partner (Cloud Creations) \$5,800 (one time cost) 2) Premier Success Plan and Lightning Platform estimate of \$200/monthly to be paid annually: \$1000 Feb- June = \$6,800.00.

**CONTRACTOR(S):** Contract agreement will be reviewed by legal counsel, signed by First 5 Alpine Chair and returned to Salesforce.

**CONCLUSION:** Based on research and comparisons, Salesforce is the best fit for First 5 Alpine's investment in a database system. Current FY 2025-26 budget includes \$7,000 for database investment therefore First 5 Alpine can cover costs for current year and can budget for in future years while exploring other funding streams that may be able to support.

**ATTACHMENT:** Salesforce order form



Salesforce, Inc.  
 Salesforce Tower  
 415 Mission Street, 3rd Floor  
 San Francisco, CA 94105  
 United States

ORDER FORM for County of Alpine  
 Offer Valid Through: 2/2/2026  
 Proposed by: Holly Boudreau  
 Email: hhuffine@salesforce.com  
 Quote Number: Q-11116020

## ORDER FORM

### Address Information

Bill To:  
 75 Diamond Valley Rd A  
 Markleeville  
 CA, 96120  
 US - United States

Ship To:  
 75 Diamond Valley Rd A  
 Markleeville  
 CA, 96120  
 US - United States

Billing Company Name: County of Alpine  
 Billing Contact Name: Amy Broadhurst  
 Billing Email Address: abroadhurst@alpinecountyca.gov

Billing Phone: (530) 694-2230  
 Billing Fax:  
 Billing Language: English

### Terms and Conditions

Contract Start Date\*: 2/2/2026  
 Contract End Date\*: 2/1/2027  
 Billing Frequency: Annual

Payment Method: Check  
 Payment Terms: Net 30  
 Billing Method: Email

### Services

Services	Order Start Date*	Order End Date*	Order Term (months)*	Monthly/ Unit Price**	Quantity	Total Price (Exclusive of taxes)	Estimated Tax	Total Price (Inclusive of taxes)
Premier Success Plan - Salesforce Platform	2/2/2026	2/1/2027	12	USD 42.53	1	USD 510.30	USD 0.00	USD 510.30
Lightning Platform - Enterprise Edition (Administrator)	2/2/2026	2/1/2027	12	USD 67.50	1	USD 810.00	USD 0.00	USD 810.00
Lightning Platform Plus - Enterprise Edition	2/2/2026	2/1/2027	12	USD 90.00	1	USD 1,080.00	USD 0.00	USD 1,080.00
Pre-tax Subtotal: USD 2,400.30								
Estimated Tax: USD 0.00								
Total: USD 2,400.30								

\*If this Order Form is executed and/or returned to Salesforce by Customer after the Order Start Date above, Salesforce may adjust the Order Start Date and Order End Date, without increasing the Total Price, based on the date Salesforce activates the products and provided that the total term length does not change. Following activation, any adjustments to such Order Start Date and Order End Date may be confirmed by logging into Your Account, by reference to an order confirmation sent by Salesforce, and/or by contacting customer support. \*\*The Monthly/Unit Price shown above has been rounded to two decimal places for display purposes. As many as eight decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the Monthly/Unit Price displayed above, and are the true and binding totals for this order. Any taxes shown are estimated only. Actual taxes will be reflected on the invoice. Any such taxes are the responsibility of Customer. This is not an invoice. For Customers based in the United States, any applicable taxes will be determined based on the laws and regulations of the taxing authority(ies) governing the "Ship To" location provided by Customer on this Order Form.

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## Pricing Schedule

Product	Monthly/ Unit Price**	Quantity For
Lightning Platform - Enterprise Edition (Administrator)	USD 67.50	1+
Lightning Platform Plus - Enterprise Edition	USD 90.00	1+

The pricing in the Pricing Schedule above ("Pricing Schedule") reflects the monthly per-subscription fees for the applicable Service. In the event the Pricing Schedule sets forth tiered pricing, any such tiered pricing levels are based upon the Aggregate Total Number of active subscriptions of the relevant Service purchased. "Aggregate Total Number" as it relates to a subscription, is the aggregate total number of active subscriptions, purchased by the Customer executing this Order Form, commencing on the Contract Start Date of this Order Form, as measured at the time of execution of the applicable Order Form. If a single additional order raises the aggregate number of subscriptions for any Service listed in the Pricing Schedule above the threshold limits specified therein, only those subscriptions exceeding the new threshold are entitled to the reduced pricing. Only additional orders by Customer that are associated with this Order Form, for purchase of subscriptions to the same Service and edition as set forth in the Pricing Schedule, during the period commencing on the Contract Start Date and ending on the Contract End Date of this Order Form, are eligible for the applicable volume pricing levels under the Pricing Schedule. For clarity, restricted use subscriptions (those subscriptions that either have the term "Restricted Use" in the Service name, or are indicated as a Restricted Use Subscription in a Quote Special Term) are not included when determining the Aggregate Total Number of a full use subscription, and full use subscriptions are not included when determining the Aggregate Total Number of a restricted use subscription. Any price decreases shall have no effect on previously purchased subscriptions. Volume discounts do not accumulate across different Services or editions. Any renewals of the subscriptions purchased under this Order Form are not eligible for the Pricing Schedule unless expressly agreed to in writing between the parties in an applicable renewal Order Form.

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## Tenant Information

Org Type	Org Details	Services	Quantity
Salesforce Platform	00DA0000000CKCJMA4	Premier Success Plan - Salesforce Platform	1
		Lightning Platform - Enterprise Edition (Administrator)	1
		Lightning Platform Plus - Enterprise Edition	1

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## Purchase Order Information

Is a Purchase Order (PO) required for the purchase or payment of the products on this Order Form?(Customer to complete)

[  ] No

[  ] Yes - Please complete below

PO Number: \_\_\_\_\_

PO Amount: \_\_\_\_\_

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Upon signature by Customer and submission to Salesforce, this Order Form shall become legally binding unless this Order Form is rejected by Salesforce for any of the following reasons: (1) the signatory below does not have the authority to bind Customer to this Order Form, (2) changes have been made to this Order Form (other than completion of the purchase order information and the signature block), or (3) the requested purchase order information or signature is incomplete or does not match our records or the rest of this Order Form. Subscriptions are non-cancelable before their Order End Date. This Order Form is governed by the terms of the Salesforce MSA found at <https://www.salesforce.com/company/msa.jsp>, unless (i) Customer has a written MSA executed by Salesforce for such Services as referenced in the Documentation, in which case such written Salesforce MSA will govern or (ii) otherwise set forth herein. Additional information related to the Services may be found in the Documentation at <https://sfdc.co/ptd>. For the avoidance of doubt, the applicable MSA takes precedence over the Documentation.

Customer: County of Alpine

Signature \_\_\_\_\_

Name \_\_\_\_\_

Business Title \_\_\_\_\_

Date \_\_\_\_\_

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First Five Alpine County Commission  
**MEMO**

**TO:** First Five Alpine County Commissioners

**FROM:** Amy Broadhurst, First 5 Alpine Executive Director

**DATE:** January 12, 2026

**RECOMMENDATION:** Select MFRC logo from two options (green or orange) on next page and select preferred logo/artwork that will be printed on pop up tent.

**BACKGROUND:** Executive Director worked with a local graphic designer, ORIGINAL Matteoni to create a logo for branding of the Mobile Family Resource Center. The logo will be utilized in print material, promotional outreach, on the website and on the vehicle (large door magnets) for now.

**DISCUSSION:** The top choice is on next page 2; the designer incorporated many details and layouts which is included on page 3 for background.

Top choice selected for meaningful reasons such as:

- The heart in the circle represents a caring service and compliments hand in square of original logo.
- The lines to the left of the heart show movement representing the mobile service aspect.
- The colored dot on the "i" which draws your attention to the word "Family" and aligns with original logo.
- It can be used as a standalone and aligns with current logo, website, contact, etc. if we wanted to stack them all.

**FISCAL IMPACT:** exact costs to be determined, budget for MFRC "Reusable" items is \$5,000.00 (includes many other items such as tent, manipulatives/toys, etc.) of \$20,000.00 total MFRC budget for year.

**CONTRACTOR(S):** First 5 Alpine's fiscal agent: Alpine County uses this Graphic designer for multiple projects on a regular basis, so she is in the system as a payee.

**CONCLUSION:** Excited to hear your thoughts, feedback and vote on option #1 green or option #2 orange.

**ATTACHMENT:** Logo artwork & tent layout options

OPTION #1 Green



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OPTION #2 Orange



To provide background this page included to show all proofs provided by designer.



1A



1B



2A



3A



3B



## E-Z UP TENT

Quick mock-up ideas using current tent color and possible logos. On top, logo all four sides (alternate 2 sides with First 5?) and on bottom “first5alpine.org” and “talk, read, sing, play” and “count, play, explore” on the others. A repeating pattern from chosen logo screened in the background can add interest too.



\* Executive Director prefers the last (#4) tent option using our original logo, then items under the tent—such as signs, tablecloth, vehicle wrap could include MFRC logo. First 5 logo would be on the two opposite peaks (2 sides) and border (4 sides) would alternate website and talk. read. sing. play.

