



# NEW ADDRESS REQUEST FORM

**Alpine County Community Development**  
50 Diamond Valley Rd, Markleeville, CA 96150  
(530) 694-2140  
(530) 694-2149 fax

## APPLICANT INFORMATION

Applicant Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email: \_\_\_\_\_

## NEW ADDRESS INFORMATION

Name of road new structure will be addressed to: \_\_\_\_\_

Note: If located on a corner, list road which driveway and/or front door will access.

Address of nearest addressed structure: \_\_\_\_\_

Distance from nearest addressed structure/driveway (to nearest 1/10 mile): \_\_\_\_\_

Note: Refer to Item 13, Example 1 for measurement.

Was this site included in a recent subdivision or land survey? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, complete Item 9.

Name of Subdivision or land owner: \_\_\_\_\_

Type of construction:

Residential/Seasonal \_\_\_\_\_ Multi-Tenant (\_\_\_\_\_ Units)

\_\_\_\_\_ Single Family \_\_\_\_\_ Other (Specify: \_\_\_\_\_)

\_\_\_\_\_ Multi-Family (\_\_\_\_\_ Units)

\_\_\_\_\_ Other (Specify: \_\_\_\_\_)

Commercial/Industrial

\_\_\_\_\_ Single Site/Tenant

For multi-tenant structures, indicate the internal numbering system to be used (e.g. Apts., Suites, Rooms, etc.): \_\_\_\_\_

\_\_\_\_\_

Assessor Parcel Number: \_\_\_\_\_

## LOCATION INFORMATION

Sketch the approximate location of the new address of the lot(s) upon which it will be situated, showing the nearest streets, location of adjacent structures (if any), streams, bodies of water, or any other items that will allow an address to be assigned in a precise manner. Please refer to the examples below.

Return this form to:

Alpine County Community Development  
50 Diamond Valley Rd  
Markleeville, CA 96120

530-694-2149 fax  
zwood@alpinecountyca.gov

## Standard Conditions for New Address Signs

It is the responsibility of the property owner to install and maintain adequate address number signs. The property owner shall install an address number sign for each address location which meets the following standards:

1. Addresses shall be posted at driveway entrances and at each fork of the driveway and shall be visible from both directions of travel. Addresses shall be sequentially numbered. Multiple addresses shall be on a single post.
2. An approved sign meets the following requirements:
  - A minimum 3 inch letter height, 3/8 inch stroke
  - Reflectorized and contrasting with the background color
  - Visible for 100 feet from both directions of travel

I agree to install and maintain an address sign for the subject property in accordance with Sections 4290 and 4291 of California Public Resources Code, Alpine County Development Standards, and the conditions of this application.

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Property Owner

Address signs which meet Fire Safe Regulations and County standards are available to order from the Alpine Fire Safe Council at 530-694-1879 and <http://www.alpinefiresafecouncil.org/sign-program.html>.