

**ALPINE COUNTY
BEHAVIORAL HEALTH**
Mental Health Services

Mental Health Services Act
Capital Facilities and Technological Needs
Component Proposal
Fiscal Year 2010/2011

POSTED

May 17, 2010 through June 17, 2010

This MHSА CFTN Component Proposal is available for public review and comment through June 17, 2010. We welcome your feedback during the review period, or at the Public Hearing to be held on June 21, 2010.

Public Hearing Information:

Alpine County Health and Human Services Agency
75-A Diamond Valley Road, Markleeville, CA
Monday, June 21, 2010, from 10:00 am to 12:00 pm

Questions or comments? Please contact:

Alpine County Behavioral Health
75-C Diamond Valley Road
Markleeville, CA 96120
Phone: 530-694-1816; Fax: 530-694-2387

Thank you!

Capital Facilities and Technological Needs Face Sheet

**MENTAL HEALTH SERVICES ACT (MHSA)
THREE-YEAR PROGRAM and EXPENDITURE PLAN
CAPITAL FACILITIES and TECHNOLOGICAL NEEDS
COMPONENT PROPOSAL**

County: **Alpine**

Date: **May 17, 2010**

County Mental Health Director

Printed Name: **Pamela Knorr**

Signature: <to be signed prior to submission to State>

Date: <to be signed prior to submission to State>

Mailing Address: **75C Diamond Valley Road, Markleeville, CA 96120**

Phone Number: **530-694-2287** Fax: **530-694-2387**

E-mail: **pknorr@alpinecountyca.gov**

Contact Person

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COUNTY CERTIFICATION

I hereby certify that I am the official responsible for the administration of Community Mental Health Services in and for Alpine County and that the following are true and correct:

This Component Proposal is consistent with the Mental Health Services Act.

This Capital Facilities and Technological Needs Component Proposal is consistent with and supportive of the standards set forth in Title 9, California Code of Regulations (CCR) Section 3320.

The County certifies that if proposing technological needs project(s), the Technological Needs Assessment, including the Roadmap for moving toward an Integrated Information Systems Infrastructure, will be submitted with the first Technological Needs Project Proposal.

This Component Proposal has been developed with the participation of stakeholders, in accordance with Title 9, CCR Sections 3300, 3310, and 3315, and with the participation of the public and our contract service providers. The draft local Capital Facilities and Technological Needs Component Proposal was circulated for 30 days to stakeholders for review and comment and a public hearing was held by the local mental health board. All input has been considered, with adjustments made, as appropriate.

Mental Health Services Act funds are and will be used in compliance with Title 9, CCR Section 3410, Non-Supplant.

All documents in the attached Component Proposal for Capital Facilities and Technological Needs are true and correct.

Signature: <to be signed prior to submission to State>
Local Mental Health Director

Date: _____

Executed at: **Markleeville, CA**

COMPONENT PROPOSAL NARRATIVE

1. Framework and Goal Support

Briefly describe: 1) how the County plans to use Capital Facilities and/or Technological Needs Component funds to support the programs, services, and goals implemented through the MHSA, and 2) how you derived the proposed distribution of funds below.

Proposed distribution of funds:

Capital Facilities: **\$441,820**

Technological Needs: **\$346,680**

The Capital Facilities funds will provide the opportunity to develop a facility to better meet the service needs of our clients. With these funds, we plan to purchase a modular building that will provide space for service provision, wellness center activities, and offices in Woodfords. This Capital Facilities Project fully supports our MHSA goals and objectives to improve access for unserved and underserved clients, make services more welcoming to promote wellness and recovery, and achieve optimal outcomes.

The Technological Needs funds will help support our implementation of an electronic client record through the purchase of a new server, expanded IT network, and clinical desktop software. This Technological Needs Project supports our MSHA activities by creating a secure network which ensures client confidentiality and creates the capacity for an electronic clinical record. This project will minimize paperwork and maximize staff time for service delivery to our clients, promoting resiliency, wellness, and recovery so that clients achieve positive outcomes.

The proposed distribution of funds is approximately 56% for Capital Facilities and 44% for Technological Needs. This distribution was determined by reviewing the input from our stakeholder survey, holding a stakeholder focus group, examining the priorities of our MHSA program, and outlining the costs of each component. The final determination was made to ensure equitable distribution and access to the funds, as well as the development of projects that maximize the limited resources for this small, remote county. Each project will be briefly described below.

Capital Facilities

Alpine MHSA Facility Project: *Build a new facility for MHSA services in Woodfords*

The Capital Facilities funds will be used to purchase a new modular building that will be placed next to the existing, County-owned Behavioral Health clinic site in Woodfords. A new modular building will provide activity rooms for individual and group service delivery; it will also function as a wellness center for the Woodfords area. The new structure will create office space and meeting rooms for our mental health services programs. The focus of the building will be to

offer MHSA services to children, transition age youth, families, adults, and older adults. Limited psychiatric services will be available for all age groups in this facility. Integrated services to dual diagnosed clients will also be provided, as necessary.

Technological Needs

IT Infrastructure Project: *Purchase and install new servers, storage, backup equipment, and clinical desktop software*

The Technological Needs funding will be used to purchase a new server for the main clinic (Woodfords), storage, and backup of files capacity, and cover installation costs to ensure secure clinical records. These upgrades will expedite staff access to client information and share critical information for high-risk clients (e.g., allergies, drug sensitivities, recent crisis information, as appropriate). The electronic clinical record will also reduce staff time in pulling and filing charts, keeping all information available on the server. The new server and equipment will also ensure the security and privacy of protected health information by having state-of-the-art equipment and software.

We will also purchase software to allow clinicians and staff to document all services in an electronic clinical chart. The development of an electronic clinical record will help streamline assessments, document services, and track outcomes over time. This system will also help monitor due dates for charting, client service plans, and other utilization review activities.

2. Stakeholder Involvement

Provide a description of stakeholder involvement in identification of the County's Capital Facilities and/or Technological Needs Component priorities along with a short summary of the Community Program Planning Process and any substantive recommendations and/or changes as a result of the stakeholder process.

The Alpine County Capital Facilities and Technological Needs (CFTN) planning process continued the comprehensive work of our earlier MHSA planning efforts by utilizing our excellent partnership with consumers, family members, staff, and community stakeholders. Input on the CFTN component was obtained through a variety of sources, including two CFTN surveys and one stakeholder focus group. Input was received from traditionally unserved and underserved populations, including Native Americans, consumers, and family members.

We developed two surveys that provided staff, volunteers, and consumers the opportunity to give feedback on capital facilities and technology needs. One survey focused on Capital Facilities issues; the other addressed Technological Needs. The surveys were distributed to persons throughout the county and a total of 55 surveys were completed (29 Capital Facilities surveys and 26 Technological Needs surveys). Survey results indicate that stakeholders support the use of Capital Facility funds for developing a community wellness center for families; the preferred location for a new facility is Woodfords. Stakeholders support the use of Technological Needs funds for improving the clinical computer system; training staff and consumers on using the new system; and providing clients with access to electronic resources.

The MHSA Steering Committee, comprised of consumers, family members, staff, and other stakeholders, reviewed and discussed the results of the two CFTN surveys. The Committee used

these tools and additional input from key stakeholders to determine the highest priorities for Capital Facilities and Technology Projects. Input from these planning activities were compiled and developed into the core components of the Capital Facilities and Technological Needs Component Proposal.

Public Review and Comment Period: A draft of the CFTN Component Proposal has been posted on our website for 30 days from May 17 through June 17, 2010. The CFTN Component Proposal is available on the Alpine County website. The Proposal has also been distributed across the county and placed with allied agencies and at branches of the public library.

Public Hearing: A public hearing will be held on Monday, June 21, 2010, between 10:00 am and 12:00 pm, at the Alpine County Health and Human Services office (75-A Diamond Valley Road, Markleeville, CA). Stakeholder questions and comments about the Plan are welcomed in writing or at the public hearing.

COMPONENT PROPOSAL: CAPITAL FACILITIES NEEDS LISTING

Please list Capital Facility needs (ex: types and numbers of facilities needed, possible County locations for needed facilities, MHSA programs and services to be provided, target populations to be served, etc.).

Type of Facility	Number of Facilities Needed	County Location of Needed Facility	MHSA Programs & Services to be provided	Target Populations to be served
Direct service; wellness center facilities; meeting rooms for groups; admin offices	1	Woodfords	MHSA services; admin and support; wellness and recovery activities	Children; TAY; adults; older adults; families; Native Americans

COMPONENT PROPOSAL: TECHNOLOGICAL NEEDS

Please check-off one or more of the technological needs which meet your goals of modernization/transformation or client/family empowerment as your county moves toward an Integrated Information Systems Infrastructure. Examples are listed below and described in further detail in Enclosure 3. If no technological needs are identified, please write "None" in the box below and include the related rationale in Exhibit 1.

- **Electronic Health Record (EHR) System Projects (check all that apply)**
 - Infrastructure, Security, Privacy
 - Practice Management
 - Clinical Data Management
 - Computerized Provider Order Entry
 - Full EHR with Interoperability Components (for example, standard data exchanges with other counties, contract providers, labs, pharmacies)

- **Client and Family Empowerment Projects**
 - Client/Family Access to Computing Resources Projects
 - Personal Health Record (PHR) System Projects
 - Online Information Resource Projects (Expansion / Leveraging information sharing services)

- **Other Technology Projects That Support MHSA Operations**
 - Telemedicine and other rural/underserved service access methods
 - Pilot projects to monitor new programs and service outcome improvement
 - Data Warehousing Projects / Decision Support
 - Imaging / Paper Conversion Projects
 - Other (Briefly Describe):