



BOARD OF SUPERVISORS
ALPINE COUNTY
County Administrative Office Building
Post Office Box 158
Markleeville, California 96120
Telephone (530) 694-2281

MINUTES
January 19, 2010

1. CALL TO ORDER / CLOSED SESSION

Chair Donald M. Jardine called the closed session to order at 8:30 a.m. with Supervisors, Henry C. Veatch, Phillip D. Bennett, Terry Woodrow and Tom Sweeney present.

Chair Jardine announced that the Board would adjourn to closed session to discuss the following items. Upon reconvening from closed session, Chair Jardine announced the Board had been in closed session and gave the following report.

1.1 Conference with Labor Negotiator - (GC§ § 54954.5 And 54957.6)

Agency Negotiator: William May and/or Pamela Knorr, CAO

Employee Organizations: Alpine County Law Enforcement Management Assn.

No information given.

1.2 Public Employee Appointment – County Librarian (GC§ § 54954.5 and 54957)

Information given.

1.3 Conference with Legal Counsel – Existing Litigation (GC § § 54946.9 (a) Case: 6-14220-42

Information given.

1.4 Public Employee Discipline/Dismissal/Release (1) (GC§ § 54954.5 and 54957)

Information given.

2. CALL TO ORDER, ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: LOCAL TRANSPORTATION COMMISSION / BOARD OF EQUALIZATION / WATER AGENCY.

The Board adjourned to the **Local Transportation Commission** and after all matters had been heard, reconvened as the Board of Supervisors.

3. CALL TO ORDER REGULAR MEETING

Supervisors Donald M. Jardine, Henry C. Veatch, Phillip D. Bennett, Terry Woodrow, and Tom Sweeney were present. Chair Jardine called the regular meeting to order at 9:00 a.m.

4. ORAL COMMUNICATION – GENERAL PUBLIC COMMENT

This portion of the meeting is an opportunity for members of the public to address the Board of Supervisors on subjects relating to County business. No action can be taken on matters not listed on the agenda.

Friends of Hope Valley Winter Safety Course: Friends of Hope Valley member Jim Donald reported a winter safety and avalanche course would be held on 2/20 from 9:00 a.m. to 3:00 p.m. at Blue Lakes Road in Hope Valley.

5. DEPARTMENT ANNOUNCEMENTS OR REPORTS

Community Development Department Update: Director Brain Peters reported the Markleeville Design Historic Committee had vacancies; if interested contact Brian Peters, the County Clerk's Office or a District Supervisor.

Woodfords Volunteer Fire Department Update: Volunteer Jim Haen distributed a 2008/2009 incident report synopsis and reviewed the document; reported a training on tower fires would be held on 1/30 and 1/31; requested snow removal at the fire stations be addressed by the Building and Grounds department.

6. BOARD MEMBERS ANNOUNCEMENTS OR REPORTS

Supervisor District 1 Donald M. Jardine attended a District 1 meeting on 1/2; Special Board meeting on 1/14; Markleeville Water Company meeting on 1/16; would attend a LAFCO meeting on 1/19; Carson Water Subconservancy District meeting on 1/20; Board of Equalization meeting on 2/2; STPUD Contract Commission meeting on 2/16.

Supervisor District 2 Henry C. Veatch attended a Golden Sierra Job Training Agency meeting on 1/6.

Supervisor District 4 Terry Woodrow attended a meeting with Senator Lundgren regarding restoration of the Monte Wolfe Cabin; reported the Forest Service admitted they did not use correct protocol but could not do repairs; attended a Stanislaus Travel Management Plan decision meeting on 1/7; Ebbetts Pass Scenic Byway strategic planning meeting on 1/12; Regional Council of Rural Counties meeting on 1/13; CSAC meeting on 1/14; Mokelumne River Association meeting on 1/15; LAFCO meeting on 1/19; would attend a CSA #1 meeting on 1/20 and a Central Sierra Child Support Agency Board of Directors meeting on 1/21.

Supervisor District 5 Tom Sweeney attended a District 5 meeting on 1/19; Regional Council of Rural Counties meeting on 1/13; CSAC training on 1/14.

7. CONSENT AGENDA

Matters that are routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.

Chair Jardine asked if there were any public comments on any consent agenda items and there were none.

Assistant County Clerk Sarah Simis requested items 7.1 and 7.2 be pulled for separate action. .

County Administrative Officer Pamela Knorr requested item 7.10 and 7.11 be pulled for separate action.

MOTION Woodrow SECOND Veatch approving the remainder of the consent agenda as follows:

7.3 Contract No. CC2010-05 apartment rental and lease agreement between Alpine County and Ashgrove Place for deputy recruit housing and authorizing the Sheriff to execute agreement.

7.4 Contract No. CC2010-06 Amendment #1 of the Cooperative Law Enforcement agreement between the Alpine County Sheriff's Office and the U.S. Forest Service Stanislaus and El Dorado National Forests and Authorizing the Chair and Sheriff to execute the agreement.

7.5 Contract No. CC2010-07 Modification #5 of the Cooperative Law Enforcement Agreement between the Alpine County Sheriff's Office and the U.S. Forest Service Humboldt-Toiyabe National Forest and authorizing the Sheriff to execute the Agreement.

7.6 Contract No. CC2010-08 Plan of Cooperation between Alpine County, the Alpine County District Attorney, and Central Sierra Child Support Agency for the enforcement of child support obligations.

7.7 Contract No. CC2010-09 Promoting Safe and Stable Families (PSSF) grant funding agreement by and between the County and South Lake Tahoe Women's Center.

- 7.8 Letter of thanks to the Bureau of Land Management for fuel reductions projects in the Markleeville area.
- 7.9 Expend \$3420 of OHV grant funds for the purchase of 12 brown, insulated, and waterproof jumpsuits for use by Sheriff's office deputies from Ackerman's Uniforms.
- 7.12 Re-appointment of Pamela Barnett to the Family Support Council as Public Member, Bear Valley for the unexpired term ending 12/21/11.

ITEMS REMOVED FOR SEPARATE ACTION:

- 7.1 Request approval of regular meeting minutes of 1-5-2009

CONTINUED TO 2/2.

- 7.2 Request approval of special meeting minutes of 1-14-2009.

CONTINUED TO 2/2.

- 7.10 Request for approval of Emergency Operations Plan update prepared by Rick Tobin, TAO Emergency Management Consulting. – Sheriff

Supervisor Woodrow reported there was incorrect information throughout the entire plan.

County Administrative Officer Pamela Knorr reported the plan would be corrected and brought back to a future meeting.

- 7.11 Request approval of Health and Human Services Emergency Operations Plan.

Supervisor Woodrow reported there was incorrect information throughout the entire plan.

County Administrative Officer Pamela Knorr reported the plan would be corrected and brought back to a future meeting.

- 8. BID OPENINGS / PUBLIC HEARINGS. None.

- 9. REGULAR AGENDA – UNFINISHED BUSINESS

- 9.1 Bear Valley Village Development Project: Continued Board deliberation on the proposed Bear Valley Village development project and possible action to approve the following items and approval of staff recommendations to continue item to the March 2, 2010 Board meeting.

- 1. Adopt a resolution to amend the Alpine County General Plan that will modify the 1978 Bear Valley Master Plan specific to the Bear Valley Village development project;
- 2. Adopt a resolution establishing detailed findings for compliance with the California Environmental Quality Act ("CEQA finds");
- 3. First reading of an ordinance to amend the zoning for the Bear Valley Village project site and approve a development plan for the Bear Valley Village development project that will modify the 1978 Bear Valley Master Plan.- Director Community Development

Community Development Director Brain Peters reported the Board had conducted and closed the public hearing on this item at a special meeting in Bear Valley on 12/10/09; staff recommended that the Board continue its deliberation on this matter until the following could be completed: agreement between the project applicant and Calaveras County regarding funding for State Route 4 improvements; agreement between the applicant and the Central Sierra Environmental Resources Center regarding mitigation of green house gas emissions and biological impacts associated with the proposed project; evaluation of the wastewater treatment system capacity; evaluation of issues identified in the 12/9 letter to the Board from the Carpenters Local 1789.

Supervisor Woodrow read a letter from Gloria Dralla regarding the project; the letter was included in the Board packet; Ms. Dralla requested it be read in public session.

MOTION Veatch/SECOND Woodrow to continue Board deliberations on the proposed Bear Valley Village development project and possible action to approve the following items 1. Adopt a resolution to amend the Alpine County General Plan that will modify the 1978 Bear Valley Master Plan specific to the Bear Valley Village development project; 2. Adopt a resolution establishing detailed findings for compliance with the California Environmental Quality Act ("CEQA finds"); 3. First reading of an ordinance to amend the zoning for the Bear Valley Village project site and approve a development plan for the Bear Valley Village development project that will modify the 1978 Bear Valley Master Plan to the 3/2 meeting.

ALL AYES: MOTION CARRIED.

9.2 Continued update and possible action regarding Auditor Staff report year to date budget update – (Ref. 01-06-2007) and continuing the second meeting of each month

Auditor/Controller Randi Makley gave the following report:

- 50% of fiscal year was complete.
- Tax apportionment was complete.
- Departments were managing budgets well and all were under budget.
- Had received \$530,000 from PSIC grants funds to reimburse the Hawkins Peak Project; \$334,000 in Forest reserve money and \$48,000 of unanticipated Prop 1B money.

9.3 Continued discussion of status and progress of County communications/system construction update. (Ref. 08-18-2009 and continuing each meeting)

Undersheriff Rob Levy distributed a Hawkins Peak grant funding summary; would conduct a site inspection within the next couple of weeks; reported the Leviathan Peak contract was being negotiated with the Department of General Services.

10. REGULAR AGENDA – NEW BUSINESS

10.1 Introduction and presentation by 4th District California Assembly Member Ted Gaines. - CAO

Assembly member Ted Gaines was unable to attend the meeting due to unforeseeable scheduling conflicts.

10.2 Overview of the Stanislaus National Forest Motorized Travel Management Plan Project Decision by Project Coordinator Sue Warren and request for approval of comment letter. – Supervisor Woodrow

County Administrative Officer Pamela Knorr reported Stanislaus National Forest Project Coordinator Sue Warren was not able to attend the meeting and would continue the overview of the Motorized Travel Management Plan to a future meeting.

Supervisor Woodrow requested the Board move forward with the comment letter.

MOTION Woodrow/SECOND Veatch approving comment letter to the Stanislaus National Forest regarding Motorized Travel Management Plan Decision.

ALL AYES: MOTION CARRIED.

10.3 Request for approval of resolution to dispense with bidding procedures in accordance with the Alpine County Code Section 2.32.070 for the purchase of Iridium Satellite phones and equipment from World Communication Center, Inc. in the amount of \$11,500; authorize purchase; and authorize the Sheriff to sign a two year contract for monthly service plan.- Sheriff

MOTION Veatch/SECOND Woodrow adopting Resolution No. R2010-02 dispensing with bidding procedures for purchase of Iridium Satellite phones and equipment.

ALL AYES: MOTION CARRIED.

**MOTION Veatch/SECOND Woodrow approving purchase of Iridium Satellite phones and equipment from World Communication Center, Inc. in the amount of \$11,500.
ALL AYES: MOTION CARRIED.**

**MOTION Veatch/SECOND Woodrow authorizing the Sheriff to sign a two year contract for monthly service plan with World Communication Center, Inc.
ALL AYES: MOTION CARRIED.**

10.4 Approved budget transfer in the amount of \$7000 from General Fund Contingency fund 100-000-24320 to the salary line items of the Museum budget 198 for cataloging/inventory project. - CAO

County Administrative Officer Pamela Knorr reported the Museum was planning a project to enhance asset controls by cataloging and inventorying display items at the museum; the project was anticipated to last through June 2010 but could not be covered by the Museum's current budget allocation.

Auditor/Controller Randi Makley reported that the Museum Curator would not exceed the 999 hours allotted per her contract.

**MOTION Veatch/SECOND Sweeney approving budget transfer in the amount of \$7000 from General Fund Contingency 100-000-24320 to the salary line items of the Museum budget for cataloging/inventory project.
ALL AYES: MOTION CARRIED.**

10.5 Consideration and possible approval of a comment letter to be sent to the Carson Ranger District of the USFS regarding the Markleeville Guard Station reclamation and land disposal. – Community Development Director

**MOTION Sweeney/SECOND Veatch approving comment letter to be sent to the Carson Ranger District of the USFS regarding the Markleeville Guard Station reclamation and land disposal.
ALL AYES: MOTION CARRIED.**

10.6 Request discussion regarding a contract between Alpine County and Department of General Services for Leviathan Peak Radio repeater communications site.- County Counsel

County Counsel Martin Fine and Undersheriff Rob Levy reviewed the contract with the Board.

Board requested Fine and Levy review the timelines for construction to make sure they are realistic before moving forward with negotiations.

10.7 Discussion and possible direction to staff regarding administration for fire services. – CAO

County Administrative Officer Pamela Knorr reported this item was a follow up to the matrix created by Brian Beadnell regarding gaps in administration of fire services. Knorr explained there were three short term solutions; 1) hire an employee as a fire administrator. 2) direct staff to look into another agency to contract for fire administration and 3) do nothing at this time due to budget constraints. Knorr reported she had met with the fire chiefs and the consensus was to contract with another public entity. Knorr recommended that if the Board takes action, they direct staff to contract with a special district for administration of fire services; this action would result in more structure for volunteers but could mean losing volunteers because of the cultural change it may bring.

Supervisor Veatch reported he realized how much the county needed the work completed; however, was reluctant to commit any money due to budget constraints; was concerned about finding the right person that could work with volunteers without being heavy handed and still get the job done.

Supervisors Sweeney and Woodrow expressed dissatisfaction with the matrix Brian Beadnell provided. Woodrow reported Bear Valley and Kirkwood were not consulted regarding information in the matrix and she would not accept the report as a County document until the information was corrected. Sweeney reported the matrix was poorly written and did not trust the information in it.

Supervisor Sweeney reported he would support hiring an individual to complete the administrative work if the funding was available and reliable.

Supervisor Jardine reported he would like to see a matrix of all the options the County Administrative Officer listed and related funding sources.

Sheriff Crawford reported the Bear Valley public safety staff did an outstanding job; the Bear Valley fire services organization worked very well; he did not want that disrupted in any way.

County Counsel Martin Fine reported most agencies would not assume any liability or enforcement if brought in to administer fire services; the County would not have direct control but would ultimately carry the liability; hiring an employee would be the best option as far as liability issues if the funding was available; the accountability would lay directly with the person responsible.

An adhoc committee including Supervisors Jardine and Veatch and County Administrative Officer Pamela Knorr was created to review all options and bring back a recommendation to the Board.

10.8 Request presentation of Health and Human Services quarterly report – Director Health and Human Services.

Director Health and Human Services Stacy Olson gave the following report:

- Clinic had given over 200 flu vaccinations.
- Had mitigated radon issues throughout the County; radon kits were still available to the public.
- Public Health Nurse met with Barton and Carson Tahoe Hospital's staff to facilitate a collaborative relationship in the future.
- 09/10 grants approved by the Board for emergency preparedness totaled over \$600,000 and was Federal money.
- Conducted a peer quality case review on child welfare practices; was compiling all the information received and would move forward with recommendations.
- Was transitioning to a new State welfare computer system; recognized Lee-Ann Coyan and Carrie Landvater on their role in the transition.
- A Request for Proposals for child abuse prevention funds would be issued on 2/22; a bidders conference and grant writing workshop would be held on 2/23 in Markleeville and on 2/24 in Bear Valley.
- The Tobacco program was continuing their outreach program; their funding was currently not in jeopardy; survey conducted showed two out of five local retailers sold tobacco to minors; the department was working with those vendors to prevent the issue from reoccurring.
- Attended a County Welfare Directors Association (CWDA) meeting and discussed the State budget situation; reported that if the State did not receive Federal aid by 2/15 the Governor would eliminate most of the Health and Human Services programs; Health and Human Services currently had operational reserves for six months.

10.9 Presentation to Phillip D. Bennett for his leadership as the Chair of the Board of Supervisors for calendar year 2009 - Supervisor Jardine.

Supervisor Jardine presented Supervisor Bennett with a commemorative inscribed clock thanking him for his leadership

11. ADMINISTRATIVE MATTERS

11.1 County Administrative Officer update and oral communication.

County Administrative Officer Pamela Knorr gave the following report:

- Attended a meeting with the Undersheriff regarding communications projects in San Francisco.
- Sacramento Bee and San Francisco Chronicle printed articles about Alpine County last week.
- Attended a Regional Counsel of Rural Counties function last week.

11.2 County Counsel update and oral communication.

County Counsel Martin had nothing further to report.

11. ADJOURNMENT

The Board adjourned to the regular meeting of February 2, 2010 at 9:00 a.m. at the County Administrative Office Building, Markleeville, California.

Donald M. Jardine Chair, Board of Supervisors
County of Alpine, State of California

ATTEST:

Barbara Howard, County Clerk & ex officio
Clerk of the Board of Supervisors
By: Sarah Simis, Assistant County Clerk