



BOARD OF SUPERVISORS
ALPINE COUNTY
County Administrative Office Building
Post Office Box 158
Markleeville, California 96120
Telephone (530) 694-2281

***Unapproved:
Subject to Correction***

MINUTES
February 16, 2010

1. CALL TO ORDER / CLOSED SESSION

Chair Donald M. Jardine called the closed session to order at 8:30 a.m. with Supervisors Henry C. Veatch, Phillip D. Bennett, Terry Woodrow and Tom Sweeney present.

Chair Jardine announced that the Board would adjourn to closed session to discuss the following items. Upon reconvening from closed session, Chair Jardine announced the Board had been in closed session and gave the following report.

7.1 Conference with Labor Negotiator: - (GC§ § 54954.5 And 54957.6)

Agency Negotiator: William May and/or CAO, Pamela Knorr

Employee Organizations: OE Local 3, Alpine County Deputy Sheriff's Assn., OE Local 3, Alpine County Miscellaneous Employees Assn.; and Alpine County Law Enforcement Management Assn.

Direction given.

7.1 Public Employee Discipline/Dismissal/Release: (1) (GC §§54954.5 and 54957).

Information given.

7.1 PUBLIC EMPLOYEE APPOINTMENT: County Librarian (GC §§ 54954.5 and 54957).

Direction given.

7.1 PUBLIC EMPLOYEE EVALUATION: County Administrative Officer (GC §§ 54954.5 and 54957).

Information and direction given.

2. CALL TO ORDER, ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: LOCAL TRANSPORTATION COMMISSION / BOARD OF EQUALIZATION / WATER AGENCY.

The Board adjourned to the **Local Transportation Commission** and after all matters had been heard, reconvened as the Board of Supervisors.

3. CALL TO ORDER REGULAR MEETING

Supervisors Donald M. Jardine, Henry C. Veatch, Phillip D. Bennett, Terry Woodrow, and Tom Sweeney were present. Chair Jardine called the regular meeting to order at 9:00 a.m.

4. ORAL COMMUNICATION – GENERAL PUBLIC COMMENT

This portion of the meeting is an opportunity for members of the public to address the Board of Supervisors on subjects relating to County business. No action can be taken on matters not listed on the agenda.

Friends of Hope Valley Winter Safety Course: Friends of Hope Valley member Jim Donald reported a winter safety and avalanche course would be held on 2/20 from 9:00 a.m. to 3:00 p.m. at Blue Lakes Road in Hope Valley.

5. **DEPARTMENT ANNOUNCEMENTS OR REPORTS** None.

6. **BOARD MEMBERS ANNOUNCEMENTS OR REPORTS**

Supervisor District 1 Donald M. Jardine reported the STPUD Contract Commission meeting was postponed until 3/4 at 9:00; would attend a Carson Water Subconervancy District meeting on 2/17; Historical Society event on 2/18; Road Department budget workshop on 3/2; Sierra Nevada Conservancy meeting on 3/3; California Water Quality Control Board Lahonton Region meeting on 3/10 and 3/11.

Supervisor District 2 Henry C. Veatch attended a Golden Sierra Job Training Agency meeting on 2/3; Alpine Kids Event in Bear Valley on 2/9; reported he had received an email from Computer Technology Coordinator at Alpine County Unified School District Matt O'Grady regarding a possible county-wide network upgrade opportunity sponsored by Google; requested that County Administrative Officer Pamela Knorr write a letter to Google expressing the County's support for the project.

Supervisor District 3 Phillip D. Bennett attended a Woodfords Community Broadband meeting on 2/11.

Supervisor District 4 Terry Woodrow attended a Board of Equalization hearing on 2/2; Central Sierra Economic Development District meeting on 2/3; CSAC training on 2/4; Alpine Kids event on 2/9; Mountain Valley EMS meeting on 2/10; Kirkwood Meadows Public Utility District meeting on 2/11; Congressman Dan Lungren staff meeting on 2/13; Bear Valley Water District meeting on 2/15; CSA #1 meeting on 2/17; read a letter from Congressman Dan Lungren to the U.S. Department of Agriculture regarding the Monte Wolfe cabin.

Supervisor District 5 Tom Sweeney attended a CSAC training on 2/4; held a Soup Kitchen fundraiser for earthquake relief efforts in Haiti on 2/5; Carson Water Subconervancy District meeting on 2/8; held a District 5 meeting on 2/13.

7. **CONSENT AGENDA**

Matters that are routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.

Chair Jardine asked if there were any public comments on any consent agenda items and there were none.

County Counsel requested items 7.7 and 7.8 be removed for separate action.

County Administrative Officer requested item 7.16 be removed for separate action.

MOTION Woodrow SECOND Sweeney approving the remainder of consent agenda as follows:

7.1 Regular meeting minutes of 2/2/2010.

7.2 County Claims.

7.3 Adoption of governing body **Resolution No. R2010-04** authorizing Sheriff to apply for Off-Highway Vehicle Grant Funds for the FY 2009/2010 funding cycle and authorize Sheriff to be the County's authorized agent and execute grant documents.

7.4 Contract No. CC2010-12 Amendment II to Professional Services Agreement CC2009-29 between the County of Alpine and James F. Haen.

- 7.5 Contract No. CC2010-13 a Memorandum of Understanding by and between the County of Alpine and California Statewide Automated System Consortium IV and Contract No. CC2010-20 a Joint Powers Agreement for the design, development, implementation and on-going operation and maintenance of the automated welfare system.
- 7.6 **Contract No. CC2010-14** Memorandum of Understanding (MOU) by and between the County of Alpine and El Dorado County Health Services Department, Barton Healthcare System, El Dorado Care Center, El Dorado County Community Health Center, Marshall Medical Center, and Western Sierra Medical Center for Hospital Preparedness Program (HPP) Coalition Partnership.
- 7.9 Submission of grant application **CC2010-17** to California Emergency Management Agency for Anti Drug Abuse Recovery Act Program and authorization for CAO and/or Board Chair to execute grant award face sheet, special conditions certification and certification of assurance of compliance.
- 7.10 Submission of grant application **CC2010-18** to California Emergency Management Agency for CalMMet Recovery Act Program and authorization for CAO and/or Board Chair to execute grant award face sheet, special conditions certification and certification of assurance of compliance.
- 7.11 Submission of an application to the Carson Water Subconservancy District for matching funds for the Alpine Watershed Coordinator position for the Fiscal Year 2010-11.
- 7.12 Overtime for the month of February and March for the implementation of Consortium IV project and to work with the Auditor to make budget changes.
- 7.13 Additional IT support from E Squared C for the Consortium IV project and to work with the Auditor to make budget changes.
- 7.14 Adoption of **Resolution No. R2010-05** regarding Regular Examination of Breasts Extends Lives (R.E.B.E.L.).
- 7.15 Reappointment of Catherine "Tippy" Czadek Smokey to the Alpine County Family Support Council.
- 7.17 Letter to the United States Forest Service regarding the revision of the Forest Service Planning Rules.
- 7.18 Hours of operation for the County Library to accommodate the County holiday schedule for 2010.
- 7.19 Tentatively re-open the main Library in Markleeville on Wednesdays effective March 1, 2010.
- 7.20 Out of state travel to Washington DC for Undersheriff Robert Levy for the period of January 26, 2010 and January 30, 2010.
- 7.21 Out of state travel for Supervisor Woodrow to attend the NACO Legislative Conference in Washington DC from March 6, 2010 to March 10, 2010.

ALL AYES: MOTION CARRIED.

ITEMS REMOVED FOR SEPARATE ACTION:

- 7.7 **Request approval of an amendment to the Professional Services Agreement with Maas & Associates in an amount not to exceed \$10,000 to assist with obtaining funding for local road rehabilitation under the Federal Jobs for Main Street Act of 2010 ("Stimulus 2").- Community Development Director**

County Counsel Martin Fine reported the information in the agenda transmittal and backup was correct; however, the amendment cover page had not been completed at the time the packet had gone out. Fine distributed the amendment for the Board's review.

MOTION Veatch/SECOND Woodrow approving Contract No. CC2010-15 an amendment to the Professional Services Agreement with Maas & Associates in an amount not to exceed \$10,000 to assist with obtaining funding for local road rehabilitation under the Federal Jobs for Main Street Act of 2010 ("Stimulus 2").

ALL AYES: MOTION CARRIED

- 7.8 Request approval of an amendment to the Professional Services Agreement with Quincy Engineering in the amount of \$19,916 to prepare PS&E (Plans, Specifications and Cost Estimates) and \$35,117 for construction management for the Hot Springs Road/Emigrant Trail Extension Project. - Community Development Director**

County Counsel Martin Fine reported the information in the agenda transmittal and backup was correct; however, the amendment cover page had not been completed at the time the packet had gone out. Fine distributed the amendment for the Board's review.

MOTION Veatch/SECOND Woodrow approving Contract No. CC2010-16 an amendment to the Professional Services Agreement with Quincy Engineering in the amount of \$19,916 to prepare PS&E (Plans, Specifications and Cost Estimates) and \$35,117 for construction management for the Hot Springs Road/Emigrant Trail Extension Project.

ALL AYES: MOTION CARRIED.

- 7.16 Request approval of letter to Federal Legislators Senator Feinstein, Senator Boxer, and Congressman Lungren to expedite the vetting process for RAC committee applicants. - Supervisor Jardine**

County Administrative Officer Pamela Knorr reported the RAC committee had been appointed therefore, the letter was no longer necessary.

- 8. BID OPENINGS / PUBLIC HEARINGS. None.**

9. REGULAR AGENDA – UNFINISHED BUSINESS

- 9.1 Request approval of Emergency Operations Plan update prepared by Rick Tobin, TAO Emergency Management Consulting. – Sheriff**

Sheriff Crawford reported the Board members had had a chance to review the document and requested approval.

MOTION Veatch/SECOND Woodrow approving the Emergency Operations Plan update prepared by Rick Tobin, TAO Emergency Management Consulting.

ALL AYES: MOTION CARRIED.

- 9.2 Continued update and possible action regarding Auditor Staff report - Year to date budget update. (Ref. 01-06-2007 and continuing the second meeting of every month.)**

CONTINUED TO 3/2 MEETING.

- 9.3 Continued discussion of status and progress of County communications/system construction update. (Ref 08-18-2009 and continuing each meeting)**

Sheriff John Crawford reported the Hawkins Peak project was moving into the second phase; bid documents were being developed.

10. REGULAR AGENDA – NEW BUSINESS

- 10.1 Request approval of budget transfer in the amount of \$5,000 from General Fund Contingency fund 100-00024320 to salary line item 214-51000-129 for cataloging/inventory project. - County Clerk/County Records Manager**

County Clerk/County Records Manager Barbara Howard reported the project would add an additional 276 hours to the budgeted 150; the archivist would not exceed the 999 limit.

Archivist Nancy Thornburg explained the project to the Board and reported that the archives collection was a public collection was available at the library.

**MOTION Veatch/SECOND Woodrow approving budget transfer in the amount of \$5,000 from General Fund Contingency fund 100-00024320 to salary line item 214-51000-129 for cataloging/inventory project and authorize Auditor to make budget transfers.
ALL AYES: MOTION CARRIED.**

- 10.2 Request approval of a contract between Alpine County and Department of General Services for Leviathan Peak Radio repeater communications site and authorize County Counsel and Undersheriff to make non substantive changes. – Sheriff**

CONTINUED TO A FUTURE MEETING.

- 10.3 Request for contingency transfer in the amount of \$6,252 to 100-153-55000-519 for Douglas County Communications Dispatch User Fees (FY 09/10) and authorize Auditor to make budget transfers. – Sheriff**

Sheriff's Office Fiscal and Technical Specialist Michelle Mclelland reported the dispatch fees were increased because Douglas County's costs in Health and PERS were increased.

**MOTION Sweeney/SECOND Bennett approving a contingency transfer in the amount of \$6,252 to 100-153-55000-519 for Douglas County Communications Dispatch User Fees (FY 09/10) and authorize Auditor to make budget transfers.
ALL AYES: MOTION CARRIED.**

- 10.4 Request approval of increase to Per Capita Grant 02-02-010, Turtle Rock Park Upgrades, in the amount of \$19,500 to be used towards the replacement of the existing shade overhang at the Community Center; and, authorize removal of the built-in charcoal BBQ due to liability concerns. - Community Development Department**

Community Development Director Brian Peters reported there was unallocated per capita grant funds and recommended that the funds be added to the existing turtle rock park upgrade project

After discussion the Board requested that the BBQ be rebuilt to address the liability concerns rather than be removed.

**MOTION Veatch/SECOND Woodrow approving increase to Per Capita Grant 02-02-010, Turtle Rock Park Upgrades, in the amount of \$19,500 to be used towards the replacement of the existing shade overhang at the Community Center; and rebuilding of the charcoal BBQ to address liability concerns.
ALL AYES: MOTION CARRIED.**

- 10.5 Request budget adjustment of \$5,500 from Transit Miscellaneous Special Services (370-370-53000-324) to Transit Extra Help (370-370-51000-129), FICA Medicare (370-370-51600-162), and Fica Social Security (370-370-51600-163) to pay Dial-A-Ride driver and authorize Auditor to make budget changes. - Community Development Director**

Community Development Manger Debbie Burkett reported the Dial-A-Ride program would be moved from Health and Human Services to Community Development as the program was budgeted in Community Development; however, the Community Development budget did not include a line item for staff.

MOTION Woodrow/SECOND Sweeney approving a budget adjustment of \$5,500 from Transit Miscellaneous Special Services (370-370-53000-324) to Transit Extra Help (370-370-51000-129), FICA Medicare (370-370-51600-162), and Fica Social Security (370-370-51600-163) to pay Dial-A-Ride driver and authorize Auditor to make budget changes.

ALL AYES: MOTION CARRIED.

10.6 Request approval of a Memorandum of Understanding between the Markleeville Water Company and Alpine County regarding the funding and construction of waterline replacement and new well for the Markleeville Water Company. - Community Development Director

Community Development Director Brian Peters reported this item was related to a grant received in 2008; the grant was to be used to replace the Markleeville Water Company water line and well; the MOU needed to be in place before the project could move forward. Peters explained there was a \$66,000 local match that would be met through staff time; the Markleeville Water Company would be responsible for any cash required for the match; the project would need to be completed by the end of 2011.

MOTION Veatch/SECOND Bennett approving Contract No. CC2010-19 a Memorandum of Understanding between the Markleeville Water Company and Alpine County regarding the funding and construction of waterline replacement and new well for the Markleeville Water Company.
ALL AYES: MOTION CARRIED.

10.7 Request appointments to the Fish and Game Commission for three unexpired terms ending 12/31/13. - County Clerk

Supervisor Jardine and Supervisor Veatch would meet to review all applications and make a recommendation to the Board at the 3/2 meeting.

10.8 Discussion regarding Office of Child Abuse Prevention (OCAP) funding. – Director Health and Human Services

Health and Human Services Director Stacy Olson reported a three year funding cycle for Office of Child Abuse Prevention (OCAP) funding had started; the first step was a peer quality case review that took place in October; the case review consisted of peers from other counties reviewing Alpine's child welfare practices; the next step was the County self assessment which would involve focus groups, a needs assessment and a discussion with stakeholders in order to pinpoint where funding and programs needed to be focused. Olson explained the Child Abuse Prevention and Intervention Treatment (CAPIT) and Community Based Child Abuse Prevention (CBCAP) funds would go out to a competitive bid process; Request for Proposals (RFP) would be issued and a bidder conference/grant writing workshop would be held; Promoting Safe and Stable Family funds (PSSF) were not required to go out to bid; the California Department of Social Services and Child Abuse Prevention were enforcing stricter guidelines; the funding grantees would need to establish an evidence based component and turn in a monthly compliance report to Health and Human Services who in turn, would report out to the State; the State had reviewed the County's past practices and had recommended the programs be realigned to ensure compliance. Olson explained a recommendation would be brought to the Board as to awarding of the funds; the Family Support Council would be part of the RFP review team but would not receive a portion of the funding as in the past.

Family Support Council Coordinator Susan Lippmann reported Health and Human Services made the announcement as to the change in the funding process at the last Family Support Council meeting; although the Board of Supervisors and Health and Human Services were responsible for distribution of the funding, it was the function of the Family Support Council to make recommendations to the Board as to how the money was used. Lippmann reported in the past, the portion of the funding given to the Family Support Council was used to provide a number of educational opportunities for the community. Lippmann listed three conferences that the council had hosted since 2006 as well as college classes and conferences provided to service providers; Lippmann expressed concern regarding the relationship between Health and Human Services and the Family Support Council.

Director of the Tahoe Women's Center Lee-Ann Waggoner reported they were the main recipient of the PSSF funds; reviewed their program and expressed concern regarding the PSSF funding not going out to bid.

County Administrative Officer Pamela Knorr reported the Health and Human Services Director's main objective was to protect the Board and the funding; part of her charge in doing so was to ensure the County was in compliance with State and Federal regulations and the County purchasing code; requested

the Board give the Director an opportunity to do her job; the Board would be updated as the funding process progressed.

11. ADMINISTRATIVE MATTERS

11.1 County Administrative Officer update and oral communication.

County Administrative Officer Pamela Knorr gave the following report:

- The owner of the last California I.O.U. as reported in the New York Times belonged to the Markleeville Water Company and had been cashed.
- R.A.C committee had been appointed.
- Continued to work with the Undersheriff on the communications projects; working on projects in the Behavioral Health Department.

11.2 County Counsel update and oral communication.

County Counsel Martin Fine had nothing further to report.

11. ADJOURNMENT

The Board adjourned to the regular meeting of March 2, 2010 at 9:00 a.m. at the County Administrative Office Building, Markleeville, California.

Donald M. Jardine Chair, Board of Supervisors
County of Alpine, State of California

ATTEST:

Barbara Howard, County Clerk & ex officio
Clerk of the Board of Supervisors
By: Sarah Simis, Assistant County Clerk