



**BOARD OF SUPERVISORS**  
ALPINE COUNTY  
County Administrative Office Building  
Post Office Box 158  
Markleeville, California 96120  
Telephone (530) 694-2281

***Unapproved:  
Subject to Correction***

**MINUTES**  
**June 15, 2010**

**1. CALL TO ORDER**

Chair Donald M. Jardine called the closed session to order at 8:30 a.m. with Supervisors Henry C. Veatch, Terry Woodrow and Tom Sweeney present. Supervisor Phillip D. Bennett was absent.

**2. CLOSED SESSION**

Chair Jardine announced that the Board would adjourn to closed session to discuss the following items. Upon reconvening from closed session, Chair Jardine announced the Board had been in closed session and gave the following report.

**2.1 PUBLIC EMPLOYEE EVALUATION: County Administrative Officer (GC §§ 54954.5 and 54957).**

Information and direction given.

**2.2 CONFERENCE WITH LEGAL COUNSEL - Existing Litigation (Subdivision 9 (a) of Section 54956.9) Fontana vs. Alpine County, et al. US Dist. No. 2:10-CV-00710-JAM-KJN**

Information given.

**2.3 Conference With Labor Negotiator - (GC§ § 54954.5 And 54957.6) Agency Negotiator: William May and/or CAO, Pamela Knorr Employee Organizations: OE Local 3, Alpine County Deputy Sheriff's Assn., OE Local 3, Alpine County Miscellaneous Employees Assn.; and Alpine County Law Enforcement Management Assn.**

Information and direction given.

**2.4 Public Employee Appointment - County Librarian (GC § § 54954.5 and 54957)**

Information and direction given.

**3. ADJOURN TO ANY OF THE FOLLOWING AGENCIES FOR WHICH THE BOARD OF SUPERVISORS SITS AS OFFICERS: BOARD OF EQUALIZATION, LOCAL TRANSPORTATION COMMISSION, WATER AGENCY.**

The Board adjourned to the **Local Transportation Commission** and after all matters had been heard, reconvened as the Board of Supervisors

**4. RECONVENE REGULAR MEETING-PLEDGE OF ALLEGIANCE**

Supervisors Donald M. Jardine, Henry C. Veatch, Terry Woodrow, and Tom Sweeney were present. Supervisor Phillip D. Bennett was absent. Chair Jardine called the regular meeting to order at 9:00 a.m.

**5. ORAL COMMUNICATION – GENERAL PUBLIC COMMENT**

This portion of the meeting is an opportunity for members of the public to address the Board of Supervisors on subjects relating to County business. No action can be taken on matters not listed on the agenda. None.

**6. DEPARTMENT ANNOUNCEMENTS**

**Turtle Rock Park Update:** Community Development Director Brian Peters reported that upgrades to Turtle Rock Park facilities and campground would start this summer and reviewed the work that would be completed; the project would be completed in-house.

**7. BOARD MEMBERS ANNOUNCEMENTS OR REPORTS**

**Supervisor District 1 Donald M. Jardine** attended a Sierra Nevada Conservancy meeting on 6/2; Budget Hearings on 6/14; would attend a RAC meeting on 6/15; LAFCO meeting on 6/15; Carson Water Subconservancy meeting on 6/16; reported the Friends of the Library would host a Wine in the Garden wine tasting fundraiser on Friday 6/18 from 6:00 p.m. to 9:00 p.m.; animal vaccination and licensing day would be held Thursday 6/17 at the Woodfords Fire House.

**Supervisor District 4 Terry Woodrow** attended a CSAC legislative conference on 6/2; CSAC class on 6/3; Mountain Valley EMS special meeting on 6/7; Mountain Valley EMS meeting on 6/9; a celebration of life for Greg Peterson on 6/12; Budget Hearings on 6/14; would attend a RAC meeting on 6/15; CSA #1 meeting on 6/16.

**Supervisor District 5 Tom Sweeney** attended a CSAC class on 6/3 and 6/4; District 5 meeting on 6/12; Budget Hearings on 6/14.

**8. CONSENT AGENDA**

Matters that are routine and non-controversial and are usually approved by a single majority vote without discussion. Items can be removed from the consent agenda to be discussed and considered separately.

Chair Jardine asked if there were any public comments on any consent agenda items and there were none.

Supervisor Veatch requested item 11.3 on the 5/18 minutes be changed to reflect that he had recused himself; pulled item 8.9 for separate action.

Supervisor Jardine pulled item 8.8 for separate action.

**MOTION Woodrow/SECOND Veatch approving the remainder of the consent agenda as follows:  
ALL AYES: MOTION CARRIED.**

- 8.1 Regular meeting minutes of 6/1/2010 as corrected.
- 8.2 County Claims.
- 8.3 Modify the position allocation list for Integrated Case Worker from .75 FTE to 1.0 FTE.
- 8.4 Step increase and permanent status for Library Assistant II from Range 37B/1 (\$2,558) to Range 37B/2 (\$2,686) effective June 1, 2010.
- 8.5 Longevity step increase for the Assistant Auditor to Range 43, Step 5, Longevity III, effective July 1, 2010.
- 8.6 Senior Buildings & Grounds Maintenance position increase from part-time to full time, including benefits, beginning July 1, 2010.
- 8.7 Temporary departmental upgrade for Registered Nurse from 48B to 49B per County Code 2.88.710.

- 8.10 Application for Victim Witness Grant for Fiscal Year 2010-2011 and authorization for Donald Jardine, Chairman of the Board of Supervisors, to be the authorized signature on the grant application.
- 8.11 County Clerk to review the Alpine County Conflict of Interest Code and file the FPPC Local Agency Biennial Notice prior to October 1, 2010.
- 8.12 Letter of opposition to the Public Utilities Commission regarding Frontier Communication's acquisition of Verizon assets.
- 8.13 Letter of support for Bloods Ridge and Bear Valley timber stand improvements
- 8.14 RFP for the distribution of and maintenance of a live scan fingerprinting machine and authorize the Sheriff's Office to advertise upon approval.

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**  
**ABSENT: Supervisor Bennett;**  
**MOTION CARRIED.**

**ITEMS REMOVED FOR SEPARATE ACTION**

- 8.8 **Request approval of Professional Services Agreement between the County of Alpine and Barclay Ogden for Archive Preservation Assessment Services. – CAO**

Supervisor Jardine requested this item be continued until he had a chance to discuss it with County Administrative Officer Pamela Knorr and County Clerk Barbara Howard.

**CONTINUED TO 7/6.**

- 8.9 **Request approval of professional service agreements for Child Abuse Prevention Intervention and treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF). - Director Health and Human Services**

Supervisor Veatch recused himself because a family member worked with one of the agencies being funded.

**MOTION Woodrow/SECOND Sweeney approving professional service agreement CC2010-57 Alpine Children's Center, CC2010-58 Women's Center, CC2010-59 Woodfords Indian Education Center, CC2010-60 Bear Valley Parents Group for Child Abuse Prevention Intervention and Treatment (CAPIT), Community Based Child Abuse Prevention (CBCAP), and Promoting Safe and Stable Families (PSSF).**

**AYES: Supervisor Jardine, Woodrow, Sweeney;**  
**ABSENT: Supervisor Bennett;**  
**RECUSED: Supervisor Veatch;**  
**MOTION CARRIED.**

- 9. **BID OPENINGS / PUBLIC HEARINGS.**

- 9.1 **Public hearing and first reading of an ordinance to amend Section 2.18 of the Alpine County Code regarding the insertion of provisions governing Public Works contracts, in accordance with the California Public Contracts Code. – CAO**

Community Development Director Brian Peters reported the amendments would align the County Code with State Code and Public Contract Code; the financial limits and bidding amounts are patterned after State Code.

County Counsel Martin Fine reported that he had attempted to make the new code as direct and straight forward as possible; charts would be brought back to the second reading to make the process more

visually understandable; internal checks and balances were developed to assure the Board that the projects were budgeted and staff had full accountability. Fine reviewed the changes to the ordinance.

Chair Jardine opened the public hearing at 10:17 a.m.

Resident Kris Hartnett asked if the County had requested a wage rate survey from the Department of Labor.

County Counsel Martin Fine explained that he was not aware if the County had made that request and that those types of issues would be covered within the individual project contracts not the Ordinance.

Chair Jardine closed the public hearing at 10:19 a.m.

**MOTION Veatch/SECOND Woodrow waiving the first reading and setting the second reading and possible adoption of an ordinance to amend Section 2.18 of the Alpine County Code regarding the insertion of provisions governing Public Works contracts, in accordance with the California Public Contracts Code on 7/6.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

**9.2 Public hearing and first reading of an Ordinance to amend Section 2.32 of the Alpine County Code regarding the insertion of provisions governing purchasing for the County in accordance with current California statutes. – CAO**

County Administrative Officer Pamela Knorr reported this item was an effort to align County Code with Public Contract Code; charts would be brought to the second reading to better illustrate the new purchasing process.

Chair Jardine opened the public hearing at 10:25 a.m.

Undersheriff Rob Levy spoke in favor of the Ordinance.

Chair Jardine closed the public hearing at 10:26 a.m.

**MOTION Veatch/SECOND Woodrow waiving the first reading and setting the second reading of an Ordinance to amend Section 2.32 of the Alpine County Code regarding the insertion of provisions governing purchasing for the County in accordance with current California statutes on 7/6.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

**10. REGULAR AGENDA – UNFINISHED BUSINESS**

**10.1 Continued request for approval of professional services agreements for the Youthful Offender Block Grant (YOBG) Fiscal Year 2010/2011 as follows: A)Alpine Children’s Center \$49,500; B) Alpine County Unified School District \$32,930.39; and C) Tahoe Youth and Family Services \$31,836. - Chief Probation Officer**

Supervisor Veatch recused himself because of a family member's work with one of the agencies.

**MOTION Woodrow/SECOND Sweeney approving professional service agreements for the Youthful Offender Block Grant (YOBG) Fiscal Year 2010/2011 as follows: A) CC2010-61 Alpine Children’s Center \$49,500; B) CC2010-62 Alpine County Unified School District \$32,930.39; and C) CC2010-63 Tahoe Youth and Family Services \$31,836.**

**AYES: Supervisor Jardine, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**RECUSED: Supervisor Veatch;**

**MOTION CARRIED.**

**10.2 Continued discussion of status and progress of County communications system construction update. (Ref. 8-18-2009 and continuing each meeting) A)Hawkins B) Leviathan peak**

Undersheriff Rob Levy gave the following report:

A) Continued to develop the COPS Technology Grant application for ratification by the Board; the grant was a \$400,000 direct appropriation to the County.

B) Would set up a meeting with the California Highway Patrol to discuss an agreement.

**10.3 Request second reading and possible adoption of an Ordinance amending the Alpine County Code by incorporating the duties of the Director of Public Works, Transportation and Planning into the position of Community Development Director. – CAO**

**MOTION Veatch/SECOND Woodrow adopting Ordinance 692-10 amending the Alpine County Code by incorporating the duties of the Director of Public Works, Transportation and Planning into the position of Community Development Director retroactive to June 1, 2009.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

**11. REGULAR AGENDA-NEW BUSINESS**

**11.1 Introduction and presentation by Ross Chittenden, District Director, California Department of Transportation (Caltrans) District 10- Community Development Director**

Caltrans District Director Ross Chittenden introduced himself and his team then reviewed Alpine County projects Caltrans would be working on over the summer.

**11.2 Request approval of transfer in the amount \$130,000.00 from Contingency [100-000-24320] to CSA [340-55000-504] for legal services and surveying for special tax for County Service Area in Bear Valley. – CAO**

County Administrative Officer Pamela Knorr reported administrative costs related to preparing the ballot initiative for the special tax for CSA #1 in Bear Valley exceeded the CSA budget; the tax would slightly offset the cost of legal services.

**MOTION Woodrow/SECOND Veatch approving a transfer in the amount \$130,000.00 from Contingency [100-000-24320] to CSA [340-55000-504] for legal services and surveying for special tax for County Service Area in Bear Valley.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

**11.3 Request approval of transfer of \$30,000.00 from general fund contingency 100-000-24320 to public defender budget 100-147-55000-504 to cover trial costs exceeding budgeted amount and authorization for Auditor to make budget adjustments. – Auditor/Controller**

County Administrative Officer Pamela Knorr reported costs of a complex criminal trial have exceeded the original budget estimates for the Public Defender budget; contingency funds were needed to cover anticipated costs through 6/30/2010.

**MOTION Sweeney/SECOND Woodrow approving a transfer of \$30,000.00 from general fund contingency 100-000-24320 to public defender budget 100-147-55000-504 to cover trial costs exceeding budgeted amount and authorization for Auditor to make budget adjustments.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

**11.4 Discussion and possible action regarding preparation and submittal of a Land Stewardship Proposal for the Blue Lakes Planning Unit to the Pacific Forest and Watershed Lands Stewardship Council (AKA "Stewardship Council") - Community Development Department**

Community Development Director Brian Peters reported that as part of a land conservation effort, PG&E would make portions of approximately 2000 acres of PG&E lands in the area of Upper and lower Blue Lakes, Twin Lake, Meadow Lake and Deer Valley available for fee title donation to organizations interested in preserving and enhancing the lands consistent with identified beneficial public values and other requirements of the PG&E settlement agreement; lands transferred would be encumbered by a conservation easement or other "instrument" that will provide for long term oversight and monitoring. Peters explained that in staff's opinion, the County was not well positioned to take on the preparation of the proposal and land ownership would require an ongoing annual commitment of funds and staff resources. Peters reported staff was recommending that the County pursue a partnership with the Eldorado National Forest; the Amador Ranger District would be the lead in preparing and submitting the Land Stewardship proposal with the understanding that the creation of a third party monitoring group that would make recommendations on future management of the land transferred would be included in the proposal.

Amador Ranger District District Ranger Doug Barber reviewed the Forest Service proposal and answered questions from the Board.

Supervisor Veatch reported that some of his constituents did not agree with turning the land over to the federal government as Alpine County already had plenty of federally owned land.

Supervisor Woodrow reported there had been a loss in faith in the U.S. Forest Service due to the way the Monte Wolfe Cabin issue had been handled; there was concern regarding if the Forest Service, especially the Amador Ranger District, would honor the County's wishes when managing County land.

Brian Peters reported that if the proposal was approved the third party monitoring group would be empowered to make decisions regarding use of the land; a "covenant" could be created between the County and the Forest Service that would clearly lay out plans for the land; it would be recorded with the deed and would be an avenue to hold the Forest Service accountable for the management of the land; a tax neutrality clause was written into the plan; the Stewardship Council would compensate the County for loss of taxes.

**MOTION Veatch/SECOND Sweeney supporting staff recommendation that the Amador Ranger District staff work with Alpine County staff on a proposal for a third party monitoring group that would include broad representation of interests and be empowered to make recommendations on future management of land within the Blue Lakes Planning Unit and have the opportunity to review the Land Stewardship proposal before it was submitted to the Stewardship Council and if possible, have a covenant recorded with the deed.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

**11.5 Request to award bid and approve a public works contract with Qualcon Contractors, Inc. of Minden, Nevada for construction of the Emigrant Trail/Alpine Village road rehabilitation project in the amount of \$747,550 base bid and \$162,978 additive bid; and authorize the Chair to execute the contract subject to County Counsel review and contractor submittal of all required documentation. - Community Development Director**

**MOTION Veatch/SECOND Sweeney approving a public works contract CC2010-64 with Qualcon Contractors, Inc. of Minden, Nevada for construction of the Emigrant Trail/Alpine Village road rehabilitation project in the amount of \$747,550 base bid and \$162,978 additive bid; and authorize the Chair to execute the contract subject to County Counsel review and contractor submittal of all required documentation.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

- 11.6 Request authorization for a citizens group to pursue necessary permits and approval to locate a disc golf course on County-owned land in Bear Valley - Parcel E Open Space (APN # 005-470-043) - Community Development Director**

**MOTION Woodrow/SECOND Veatch authorizing a citizens group to pursue necessary permits and approval to locate a disc golf course on County-owned land in Bear Valley - Parcel E Open Space (APN # 005-470-043)**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

- 11.7 Request to approve a professional services agreement with PBS&J for professional engineering services for the Markleeville Water System Improvement Project in an amount not to exceed \$116,300; and approval of a resolution dispensing with public bidding. - Community Development Department**

**MOTION Veatch/SECOND Woodrow adopting Resolution No. R2010-28 dispensing with public bidding for the award of a professional services agreement.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

**MOTION Veatch/SECOND Sweeney approving professional services agreement CC2010-28 with PBS&J for professional engineering services for the Markleeville Water System Improvement Project in an amount not to exceed \$116,300.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

- 11.8 Request discussion regarding the Markleeville Guard Station Restoration Proposal. - Supervisor Jardine**

Supervisor Jardine reported that after the floods of 1997 the Forest Service considered relocating the Markleeville Guard Station; the County gave back 15 acres of Bureau of Land Management land for the relocation; a MOU was created with the intention that the County would acquire the land where the old guard station was located; a restoration plan was created in 2007 by the Alpine Watershed Group.

Alpine Watershed Group Coordinator Sarah Green reported the roll of the Watershed Group was to preserve and restore the natural system functions of the Alpine County watersheds; the Guard Station site was identified as a major concern for a variety of stream health and water quality issues. Green reviewed the restoration project and explained that the major elements were removing the flood wall, re-grading and revegetating the area; other agencies have offered to help fund the purchase of the property and grants were available to fund the restoration project.

County Administrative Officer Pamela Knorr reported that clear direction had not been given regarding the Board's recommended use of the land; acquisition of the land and who should be the lead on the project. Knorr reported the Forest Service had not developed an acceptable reclamation plan and had not been collaborating with the County as stated in the MOU.

Markleeville Public Utility District Board Member John Super reported concerns regarding the sewer lines around the restoration area and under the stream bed.

County Administrative Officer Pamela Knorr, Community Development Director Brian Peters and Supervisor Jardine would set up a meeting with the Forest Service regarding the reclamation plan and acquisition of the land; information regarding the townsite act application and a resolution declaring the Board's support of the restoration plan would be brought back to the 7/20 meeting.

- 11.9 Request for approval to expend \$6100 of Cal-Mmet Grant Funds to purchase 2 Tactical Vests and authorize appropriation transfers \$3,500 from Overtime (291-291-51300-132), \$1,500 from Post Incentive (291-291-51300-136), and \$1,100 from Holiday Off Pay (291-291-51300-137) to Clothing Cost (291-291-53000-389) – Sheriff

MOTION Veatch/SECOND Woodrow approving expending \$6100 of Cal-Mmet Grant Funds to purchase 2 Tactical Vests and authorize appropriation transfers \$3,500 from Overtime (291-291-51300-132), \$1,500 from Post Incentive (291-291-51300-136), and \$1,100 from Holiday Off Pay (291-291-51300-137) to Clothing Cost (291-291-53000-389).

AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;

ABSENT: Supervisor Bennett;

MOTION CARRIED.

- 11.10 Request for approval to purchase three (3) Sideload A.T.V. Trailers from Michael's Cycles Works of Carson City for an amount not to exceed \$6,800.00 of O.H.V. grant funds. Request approval of appropriation transfer from Overtime – O.H.V. (293-293-51000-133) for \$6,800.00 to Vehicles (293-293-57500-758) and authorize Auditor to make budget changes/transfers. – Sheriff

MOTION Veatch/SECOND Sweeney approving the purchase of three (3) Sideload A.T.V. Trailers from Michael's Cycles Works of Carson City for an amount not to exceed \$6,800.00 of O.H.V. grant funds; appropriation transfer from Overtime O.H.V. (293-293-51000-133) for \$6,800.00 to Vehicles (293-293-57500-758); Auditor to make budget changes/transfers.

AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;

ABSENT: Supervisor Bennett;

MOTION CARRIED.

- 11.11 Request for approval to expend \$3,500 of OHV grant funds to purchase emergency lights and sirens for Sheriff's Office Quads. Request approval to transfer \$1,500 from OHV overtime (293-293-51000-133) to Small Tools & Equipment (293-293-52400-249) and authorize Auditor to make budget changes/transfers. - Sheriff

MOTION Veatch/SECOND Woodrow approving expenditure of \$3,500 of OHV grant funds to purchase emergency lights and sirens for Sheriff's Office Quads; transfer \$1,500 from OHV overtime (293-293-51000-133) to Small Tools & Equipment (293-293-52400-249); Auditor to make budget changes/transfers.

AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;

ABSENT: Supervisor Bennett;

MOTION CARRIED.

- 11.12 Request for authorization to begin recruitment for Sheriff's Office Fiscal & Technical Specialist

Undersheriff Rob Levy reported the current Fiscal and Technical Specialist was elected to be the Auditor starting January 2011; training a replacement would need to start soon due to the numerous specialized grants utilized within the Sheriff's Office.

MOTION Woodrow/SECOND Veatch authorizing the Sheriff's Office to begin recruitment for Fiscal & Technical Specialist.

AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;

ABSENT: Supervisor Bennett;

MOTION CARRIED.

- 11.13 Request approval to reappoint Tammy Shannen Veatch to the Alpine County Mental Health Board for the unexpired term ending 5/30/2013. - County Clerk

Supervisor Veatch recused himself because the applicant was a family member.

**MOTION Woodrow/SECOND Sweeney approving reappointment of Tammy Shannen Veatch to the Alpine County Mental Health Board for the unexpired term ending 5/30/2013.**

**AYES: Supervisor Jardine, Veatch, Woodrow, Sweeney;**

**ABSENT: Supervisor Bennett;**

**MOTION CARRIED.**

12. **ADMINISTRATIVE MATTERS** None.

13. **ADJOURNMENT**

**The Board adjourned to the regular meeting of July 6, 2010 at 9:00 a.m. at the County Administrative Office Building, Markleeville, California.**

\_\_\_\_\_  
Donald M. Jardine Chair, Board of Supervisors  
County of Alpine, State of California

**ATTEST:**

\_\_\_\_\_  
Barbara Howard, County Clerk & ex officio  
Clerk of the Board of Supervisors  
By: Sarah Simis, Assistant County Clerk