



**PLANNING COMMISSION
COUNTY OF ALPINE, STATE OF CALIFORNIA**

AGENDA

Thursday, June 25, 2020

5:00 P.M.

Nick Hartzell, Chair
Jim Holdridge, Vice-Chair
Tom Sweeney
Erin Kelly
Bob Broyer

Meeting Location:
VIRTUAL MEETING ONLY

DON'T NEED TO READ BELOW

VIRTUAL MEETING NOTICE

The Planning Commission meeting of June 25, 2020 will be conducted virtually and not available for in person public participation (pursuant to State Executive Order N-29-20). The meeting will be an internet based video and phone conference. Public participation is available at the following:

Website link: <https://zoom.us/j/96568989594>
Phone number: 669-900-9128
Zoom meeting ID: 965 6898 9594

IMPORTANT NOTICE REGARDING COVID-19 AND PARTICIPATION IN THE PLANNING COMMISSION MEETING

To participate in this Alpine County Planning Commission meeting, the public are invited to observe and address the Commission telephonically or electronically. Instructions for public participation are below:

Public Participation Instructions: The meeting will be conducted via teleconference using the Microsoft Zoom program, and Commissioners will attend electronically or telephonically. The meeting will have no physical location to physically attend. The public may observe the Zoom meeting via computer by clicking on the following link: <https://zoom.us/j/96568989594> or the public may listen via phone by dialing 1-669-900-9128 and then when prompted, entering the Meeting ID Access Code 965 6898 9594

You will be asked for a "Participant ID". You do not need a Participant ID to join the meeting, press the pound key (#) again and you will be automatically connected.

1. If a member of the public wishes to comment on a particular agenda item, the public is strongly encouraged to submit their comments in writing via email to the Community Development Department at cacuna@alpinecountyca.gov by 2:00 p.m. on the day of the Commission meeting.
2. Applicants and members of the public wishing to comment on a specific agenda item while the matter is being heard during the meeting may participate by any of the following means:
 - a. When the Chair calls for public comment on an agenda item, the Secretary of the Commission or his or her designee will first ascertain who wants to testify (among those who are in the meeting

electronically or telephonically) and will then call on speakers and unmute their device one at a time. Public speakers including the applicant may be broadcast in audio form only.

b. If speakers or other members of the public have documents they wish to distribute to the Commission for an agenda item, they are encouraged to submit such documents by 2:00 p.m. the date of the meeting to: cacuna@alpinecountyca.gov. To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Planning Commission date and agenda number in the subject line.

c. While the matter is being heard, a member of the public may submit a comment via email, preferably limited to 250 words or less, to the Secretary of the Commission at cacuna@alpinecountyca.gov. To assist staff in identifying the agenda item to which the comment relates, the public is requested to indicate the Planning Commission date and agenda number in the subject line. If the comment is received prior to close of public comment on an agenda item, every effort will be made to read the comment into the record, but some comments may not be read out loud due to time limitations or length of the comment (if the comment exceeds 250 words). Comments received prior to the close of the public comment period on an agenda item will be made part of the record for that item.

3. Members of the public who wish to make a general public comment for items not on the day's agenda may submit their comment via email, preferably limited to 250 words or less, to cacuna@alpinecountyca.gov. The Planning Commission date and "general comment" should be indicated in the subject line. The comment will be placed in the record for the meeting, and every effort will be made to read the comment into the record at the appropriate time on the agenda.

4. Individuals with disabilities who desire to request a reasonable accommodation or modification to observe or participate in the meeting may make such request by sending an email to cacuna@alpinecountyca.gov. The request should be made no later than noon the day of the meeting in order to provide time for County to address the request.

4. The Chair may set reasonable rules as needed to conduct the meeting in an orderly manner.

The Planning Commission welcomes you to its meetings, which are regularly scheduled for the last Thursday of each month. Your participation and interest are encouraged and appreciated. All members of the public are encouraged to participate in the discussion on any items on the agenda at the time the items come up for Commission consideration. Speakers are requested to identify themselves before speaking. Whenever possible, lengthy testimony should be presented to the Commission in writing and only pertinent points presented.

All proceedings are conducted on English. The Commission is committed to making its proceedings accessible to all citizens. Individuals with special needs may call 530-694-2140. All inquiries must be made at least 48 hours prior to the meeting.

So far as practical, unless otherwise altered by the Chair of the Commission, the order of business for the Commission meeting is as follows. Please note that designated times are for that particular item only.

1. CALL TO ORDER **Call meeting to order and note the time. Note that participants except for Commissioners and staff are muted. If participants need help with the**

**meeting they should call 530 694 2140 x 437 or email cacuna@alpinecountyca.gov.
Ask staff to do a role call for members present to establish a quorum.**

2. ORAL COMMUNICATION – GENERAL PUBLIC COMMENT

Read this section

Any person may make comments during the Oral Communication – General Public Comment period on items of interest, within the subject matter jurisdiction of the Commission, that are not listed on the posted agenda. No action will be taken on any oral communication item. All oral communications must be directed to the Commission as a whole, not to individual Commission members and not to the audience.

Meeting will be unmuted for public comment. Please state or your name prior to making comments.

Public comments

Allow time for staff to check for emails or unmute participants. If no comments next item.

3. MINUTES

3.1. Request approval of regular meeting minutes of May 28, 2020

Allow Commissioners to make motions and seconds.

Motion and second

When motions + second is made ask staff for a roll call for vote.

Roll call vote

State the result of the action.

ASK IF COMMISSIONERS WILL ALLOW FOR ITEM 5.1 RESOLUTION AS NEXT BUSINESS ITEM – SKIP TO 5.1

4. UNFINISHED BUSINESS

4.1. **Revision to the Safety Element of the Alpine County General** – Review and possible recommendation to the Board of Supervisors of the Safety Element, a mandatory element of the Alpine County General Plan. It establishes goals, policies and implementation measures intended to avoid or minimize injury and protect property by reducing the exposure of the community to the following hazards: wildland fire; geologic hazards; floods; noise, and; hazardous materials. Applicant: Alpine County Community Development Department

Brian gives staff report

Any Commissioner questions of staff

Note that the continued public hearing is open and time.

Ask staff if there are any other email comments.

If no more public comments...

State that the hearing is closed and note time.

Commission deliberation and motions

If motion and second ask for a roll call vote. If necessary reread motion for clarification.

Roll call vote by staff

Chair restates the result of the vote

4.2. **Short term rental regulations of County Code 18.73** – Discussion and possible direction to staff

Zach gives staff report

Any Commissioner questions of staff

Note that the Commission will allow public comments.

Ask staff if there are any other email comments.

If no more public comments...

Move to Commission deliberation and motions

If motion and second ask for a roll call vote. If necessary reread motion for clarification.

Roll call vote by staff

Chair restates the result of the vote

5. NEW BUSINESS

5.1. Discussion and possible adoption of a resolution recognizing Brian Peters, Community Development Director for service to the Planning Commission and Alpine County

Take Item 5.1 first for anyone joining and wishing to comment.

Note that the Commission will allow public comments.

Ask staff if there are any other email comments.

If no more public comments...

READ RESOLUTION INTO THE RECORD or STAFF CAN READ

Move to Commission deliberation and motions

If motion and second ask for a roll call vote. If necessary reread motion for clarification.

Roll call vote by staff

Chair restates the result of the vote

Note that Item 5.1 may be continued to the end of the meeting for additional comments and discussion.

6. PUBLIC HEARINGS

None

7. OTHER BUSINESS

7.1. **Director's Report** – Brian Peters

7.2. **Items initiated by Commissioners**

FINAL COMMENTS ON 5.1

8. ADJOURNMENT

The Commission will adjourn to the next regular meeting with the meeting date, time and location to be determined. **Next regular meeting date is July 30, 2020**